



फोन (033) 2501-7087 / फैक्स Fax (033) 2501-2873 / ई-मेल Email: sro.barrackpore@epfindia.gov.in  
**कर्मचारी भविष्य निधि संगठन / EMPLOYEES' PROVIDENT FUND ORGANISATION**  
(श्रम एवं रोजगार मंत्रालय, भारत सरकार)/(Ministry of Labour & Employment, Government of India)  
**उपक्षेत्रीय कार्यालय, बैरकपुर / Sub-Regional Office, Barrackpore**  
14 व 15, बी० टी० रोड, टीटागरह, कोलकाता - 700 119 / 14 & 15, B.T. Road, Titagarh, Kolkata- 700 119  
(आई.एस.ओ 9001:2008 प्रमाणित कार्यालय / An ISO 9001:2008 Certified Office)

SPEED POST WITH A/D

No. R-NE/WB/Cov./62504/SRO/BKP/CC/Cir-11/2467

Date: 28.03.2014

TO  
✓ M/S LEGEND SANICURE PRIVATE LIMITED  
9, R.N.T.P. BYE LANE  
P.O. : SHYAMNAGAR  
DIST : 24 PGS(N)  
PIN - 743127.

CITY OFFICE ; AA- 76, SECTOR - I, SALT LAKE CITY, KOLKATA - 700064

Sub : **APPLICABILITY OF THE EMPLOYEES' PROVIDENT FUNDS & MISCELLANEOUS PROVISIONS ACT, 1952 (19 OF 1952) AND THE SCHEMES FRAMED THEREUNDER TO M/S LEGEND SANICURE PRIVATE LIMITED**

On the basis of particulars furnished by you and on the basis of the inspection of records of your establishment conducted by the Enforcement Officer on 26/03/2014, 27/03/2014 and it is evident that :

- (a) Your establishment/factory viz. **M/S LEGEND SANICURE PRIVATE LIMITED** is engaged in "**EXPERT SERVICE**" which is included in Schedule-I/Class of establishments in Employees' Provident Funds and Miscellaneous Provisions Act, 1952 (19 of 1952) [hereinafter referred to as the Act, '52].
- (b) That the said establishment/factory has employed **21 [ 19 + 2 excluded ]** persons on **01/11/2012**.
- (c) The provisions of the Employees' Provident Funds and Miscellaneous Provisions Act, 1952 and Schemes framed thereunder are applicable to your above named establishment together with head office and its branches/departments whether situated at the same place or at different places **with effect from 01/11/2012 finally/provisionally u/s 1(3)(b)** of the EPF & MP Act, 1952 subject to further verification of your records for the earlier period.
- (d) With reference to your application No.....dated.....received for extension of Employees' Provident Funds and Miscellaneous Provisions Act, 1952 under Section 1(4) of the said Act on a voluntary basis a Code Number is hereby allotted to your establishment namely.....provisionally covering your establishment with effect from.....pending issue of a notification by the Government of India in exercise of the powers conferred on them by subsection (4) of Section 1 of the E.P.F. and M.P. Act, 1952.

The **Code No.WB/62504** is allotted to your establishment for the purpose of making compliance with the provisions of the Employees' Provident Funds and Miscellaneous Provisions Act, 1952 and the Schemes framed thereunder namely the Employees' Provident Fund Scheme, 1952, the Employees' Pension Scheme, 1995 and the Employees' Deposit-Linked Insurance Scheme, 1976. **The rate of contribution is @12%.The Code Number should invariably be quoted in all correspondence with this Office.**

All the forms prescribed under the Employees' Provident Funds Scheme, 1952, the Employees' Pension Scheme, 1995 and the Employees' Deposit Linked Insurance Scheme, 1976 are available in the P.F. Office and will be supplied free of cost on receipt of your indent. Specimen of forms is enclosed.



Regarding Pension Fund contributions, it should be separated from the Employees' Provident Fund Contributions and shown separately in the respective Forms and remitted separately in Account No. 10.

As regards the Employees' Provident Funds Scheme, 1952, the Employees' Pension Scheme, 1995 and the Employees' Deposit-Linked Insurance Scheme, 1976 dues for the period from **01/11/2012** the arrears should be remitted within 15 days from the date of receipt of this letter.

**You are directed to fill up Form 5A in duplicate and submit to this Office within 15 days from the date of receipt of this letter.**

The receipt of this letter alongwith its enclosures may kindly be acknowledged.

Encl.

- 1) Instructions for mode of payment of dues & submission of Returns.
- 2) Instructions regarding the Employees' Provident Funds Scheme, 1952, the Employees' Pension Scheme, 1995 and the Employees' Deposit-Linked Insurance Scheme, 1976.
- 3) Instructions regarding allotment of Account Number.
- 4) Instructions regarding transfer of previous P.F. accumulations and transfer of securities.
- 5) Form - 5A (in triplicate).

*Note : Since the Employees' Provident Fund Organisation has introduced on-line payment system, you are required to register your establishment with the e-Sewa option and thereafter all payments to be made on-line. In this connection, you are required to log on the Website of Employees' Provident Fund Organisation, i.e. [www.epfindia.gov.in/www.epfindia.com](http://www.epfindia.gov.in/www.epfindia.com) and go to e-sewa where all the instructions have been given. Please note that ONLY cheque/demand draft/internet banking payment can be received by the bank only. All payments are to be made having TRRN (Temporary Return Reference Number) by making e-challan. If you find any difficulty in this regard, you are requested to contact this office for more details.*

*You are also requested to follow our website from time to time for submission of statutory returns. Uploading of member master data, i.e. Annexure-II, is now going on.*

*Further note that in case of failure to make payment through on-line within 15 days ; interest and Penal damage to be paid for delayed payment.*

*All forms/statutory returns are also available in the above website.*

[H. SARDAR]

**Assistant Provident Fund Commissioner (Compliance)  
Sub Regional Office, Barrackpore**

Copy to :

1. **SHRI PIJUSH SARKAR , Enforcement Officer**, for watching compliance. He is requested to obtain Form-5A in duplicate in respect of the Establishment immediately including Bank particulars, Property Details, Principal Employer and third parties information. He is further directed to submit post-coverage inspection report in prescribed format within one month of issue of this letter.
2. Accounts Branch/Sub-regional Office. It is understood that the factory/establishment has no previous Provident Fund accumulations to transfer to E.P.F. This may please be noted in the contributions register maintained in the Group with suitable remarks.
3. Co-ordination Cell, for information and necessary action.
4. The Regional Director, E.S.I.C., SRO, BKP, Sinchi Tower, 2<sup>nd</sup> Floor, 177 F, B.T. Road, Kolkata - 700 114.

[H. SARDAR]

**Assistant Provident Fund Commissioner (Compliance)  
Sub Regional Office, Barrackpore**