



**PROVIDENT FUND CODE NUMBER INTIMATION LETTER**

Validity of this letter is of three wage months from date of issue. Based on remittance, inspection and submission of all documents, certificate of coverage will be made available in ECR Login.

No: 1055107682DLCPM

Date: 16-11-2016

**To,**

Mr. HARISH BHARDWAJ  
DIRECTOR  
THE OCTOPUS BUSINESS SERVICES PRIVATE LIMITED  
B- 155/1, SAINIK NAGAR, NEAR-NAWADA METRO STATION, UTTAM NAGAR,  
NEW DELHI, WEST  
DELHI - 110059

Sub: Allotment of Code Number to establishment M/s THE OCTOPUS BUSINESS SERVICES PRIVATE LIMITED under Employees' Provident Fund and Miscellaneous Provisions Act, 1952-regarding.

**Sir,**

Based on the information submitted online by you for applying the EPF and MP Act on your establishment (Voluntary Coverage), your establishment is registered with Employees' Provident Fund Organisation with the following details:

**Code Number** : DLCPM1537406

This code number is allotted based on the following declarations by you:

- Name of Establishment : THE OCTOPUS BUSINESS SERVICES PRIVATE LIMITED
  - PAN of establishment : AAFCT2746J
  - Agreed date for applying the Act : 12-11-2016
  - Section under which covered : 0000001(4)
  - Primary Activity : EXPERT SERVICES
  - Ownership Type : PRIVATE LIMITED COMPANIES
  - The address proof of the establishment is **1. copy of bank passbook/statement**
  - The proof of date of set up 24-02-2015 is **Incorporation Certificate issued by the Registrar of the Companies.**
  - As at the time of application, your establishment is having the following licenses and registrations:
- | S. No. | TYPE                   | NUMBER                    | DATE       | ISSUED BY              | ISSUED AT PLACE |
|--------|------------------------|---------------------------|------------|------------------------|-----------------|
| a      | Registrar of Companies | U74140DL2015PTC2<br>77138 | 24-04-2015 | REGISTRAR OF COMPANIES | NEW DELHI       |
- As on date of your application, your establishment is registered with ESIC with code number 11001232010001099.
  - The majority of your employees have given a written consent for applying the Act to your establishment and that you have already uploaded a scanned copy of the consent letter at the time of application.

The office under which you have to comply is :

**REGIONAL OFFICE**

**DELHI NORTH**

**Bhavishya Nidhi Bhawan, 28, Community Centre, Wazirpur Industrial Area, 110052**  
**ro.delhi.north@epfindia.gov.in**

Please note that This intimation letter is generated with the Owners' Details in Form 5A and the intimated letter will be valid only if the Form 5A is attached with it.

**Important information:**

1. Kindly note that your establishment has been registered with the EPFO on the basis of your declaration that the Act does not apply on your establishment and that you and majority of your employees agree that the Employees' Provident Funds and Miscellaneous Provisions Act, 1952 (herein after referred as the Act) should be applied to your establishment.

However, by virtue of the sections 1(3)(a) and 1(3)(b) of the Act, it applies on an establishment on its own volition. In case it is discovered so, at any later stage, you, as an employer, are required to comply with the provisions of the Act accordingly. The obligations/duties/responsibilities cast upon you as an employer of this establishment and penalties, on account of non-compliance with the same, are explained on our website [www.epfindia.gov.in](http://www.epfindia.gov.in) and there is a link on ECR portal also for the same. You are required to go through them carefully.

**A Starter's Kit for compliance under the Act is available for download from the ECR portal a link to which is provided from the [epfindia.gov.in](http://epfindia.gov.in) home page.**

2. Remittance of dues under the provisions of the Act is to be made only through a Challan generated through the ECR (Electronic Challan cum Return) portal. (The process for registration on the portal, preparation of the ECR txt file and related information is available on the website and the portal).

**3. In case this letter is produced as a proof of the registration of the establishment, before any person including any Inspector from EPFO, the Form 5A generated through the portal at the time of registration should be a part of this letter. The remittance details of the establishment will be available on the EPFO website through the link "Establishment Search" where from March 2012 wages onwards, all payments with the names of employees are available on the link in cases of remittances made after uploading the ECR.**

4. Please quote the Code Number for all the future correspondence with EPFO.

This is a system generated letter and needs no signature.

Employees' Provident Fund Organisation

**Encl: Form 5A Dated: 16-11-2016**