

Binu Balachandran

From: Pankaj Rathi <pankaj.r@travelfoodservices.com>
Sent: 14 June 2024 19:05
To: Manoj Kumar; Manish Kumar-New; Dheeraj Yadav; Kunal Goswami; Rituparn Sharma; Rohit Singh; Arun Bhardwaj; Lovejot Sekhon; Binu Balachandran; Herambraj Sonawane; Samrat Narvekar; Kumar Dhulap; Uttam Chechani; Hardik Shethiya; Parag Pandey; Anuj Dubey; Deepak Khandare; Deepak Dhyan; Aniket Sawant; Venu Madhav Singaraju; Chhabir Sahoo; Manish Thakkar; Manoj Kumar; Manish Kumar-New; Dheeraj Yadav; Kunal Goswami; Rituparn Sharma; Rohit Singh; Lovejot Sekhon; Binu Balachandran; Herambraj Sonawane; Samrat Narvekar; Kumar Dhulap; Uttam Chechani; Hardik Shethiya; Parag Pandey; Anuj Dubey; Deepak Khandare; Deepak Dhyan; Aniket Sawant; Venu Madhav Singaraju
Cc: vikas.kapoor; Rituparn Sharma
Subject: Business Transactions TFS Highway Units - Raising of PO & Vendor payments
Importance: High

Hi All,

All highway units will continue to operate under the name of TFS R&R Pvt Ltd until we obtain GST registrations for all units under the name of TFSPL. Once we have secured GST certificates in the name of TFSPL, we will proceed to update the legal entity name in Navision ERP. Once the same is done all the transactions will be processed in the name of TFSPL.

Request you all to cascade this to respective stakeholders to ensure smooth operations with better clarity.

Action Points:

Highway Team: Please ensure all Purchase Requisitions are raised under TFS R&R.

Purchase Team: Kindly ensure that all Purchase Orders are issued under the name of TFS R&R for all existing Highway Units.

HO Accounts Team: Please adjust your processes accordingly to accurately record transactions and generate reports.

B/Rgds
Pankaj