



# DAILY OFFICE NEEDS (A TOTAL OFFICE NEEDS)

NO.17, OIL MONGER STREET, TWINKLE APARTMENTS, GROUND FLOOR, FLAT NO: A1, ROYAPETTAH, CHENNAI – 600014

**DATE: 10-9-2024**

**To:** Travel Food Services Chennai Private Limited

Kind Attn: Mr.Kumar.V

Dear Customer,

Warm Greetings from Daily Office Needs

We are the leading suppliers in Chennai and in the city area. The following are some products categories we supply with good quality, competitive prices, and excellent delivery services

S.No	Items	Qtn	Uom	Price	GST	Amount	GST Amount	NET Amount
1	STRONG QUALITY WATER SPRAY BOTTEL 1 LIT CAPACITY	15	Nos	75.00	18	1,125.00	202.50	1,327.50
2	HAND SANITIZER CONTAINER WITH TOP PRESS 500 ML	20	Nos	85.00	18	1,700.00	306.00	2,006.00
3	PLASTIC TRAY GREEN COLOR 405x300x78mm	20	Nos	188.00	18	3,760.00	676.80	4,436.80
4	PLASTIC TRAY RED COLOR 320x260x72mm	15	Nos	145.00	18	2,175.00	391.50	2,566.50
5	RUBBER SPATULA WITH RED HANDLE	8	Nos	345.00	18	2,760.00	496.80	3,256.80
6	RUBBER SPATULA WITH GREEN HANDLE	15	Nos	345.00	18	5,175.00	931.50	6,106.50
	<b>Total Amount</b>					<b>16,695.00</b>	<b>3,005.10</b>	<b>19,700.10</b>

## TERMS & CONDITIONS:

**Delivery : Free Delivery**

**Taxes : GST Applicable**

**Payment : 15 DAY'S**

**ANNUAL RATE CONTRACT AVAILABLE**

**BRANCHESWISE SUPPLY AVAILABLE IN CHENNAI**

**CONTACT PERSON MR.HITESH MOB.95662 66881 – 24 X 7**

**EMAIL :-dailyofficeneeds@gmail.com**

**EMAIL :-dailyofficen@gmail.com**

Thanking you for sparing your valuable time to read our commitment. We assure you of our promising services at all time.

**Thanks & Regards,**

**DAILY OFFICE NEEDS**

**Authorized Signatory**