

SVD

Date: 09-05-2024

PO No: Semolina/PO/24-25/000265

Vendor Name: Team Computers Private limited

Product Description: Office 365 Licenses

Unit / Project Name: Ahmedabad

Justification:

Only known supplier. (List of the suppliers which were contacted below and the specific reasons why each was not a viable source).

Vendor has authorised dealer for licence for MS office for Microsoft along with all entity's.

Only known qualified supplier or item. (List the qualifications that each source or items meet. If another supplier offers a similar item, provide the item identification, supplier information and comparable pricing).

Supplier proprietary item. (The selected supplier is the only manufacturer of this item. List the reasons why no substitute item can be used and if no similar item is available).

Franchise / Management / User Dept Directed. (Provide a copy of letter, or memo or e-mail specifically directing this source)

Item / Rate Contracted. (Provide copy of the contract / agreement) Urgent Requirement by vendor so we are placing the order.

Prepared By
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Approved By
Asad Shamsi