Asad Shamsi

From: Satish Panchal <Satish.Panchal@adani.com>

Sent: 23 January 2024 16:58

To: Nikhil Bhushan

Cc: Ameet Koomar; Samrat Narvekar; Hemal Bhatt; Asad Shamsi; Gaurav Dewan; Venu

Madhav Singaraju; Akshay Sharma; Ravindra kumar singh; Manoj Maurya

Subject: Re: Lucknow Hardware

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

HI @Nikhil Bhushan

Below are points we discussed:

- 1. Make and Model of Laptop / Desktop already shared with you which is currently we are procuring, and same needs to be procured so that will not have any issues during migration.
- 2. Regarding license / software, we should procure only bare minimum as required, considering we are not getting EA rates as of now.
- 3. Please communicate to us regarding all your infra/license and software requirements with configuration, quantity and rates, we will revert to you with our recommendations.

Let us know if there are any further issues.

Regards, Satish Panchal Adani Airport Holdings Ltd, Commerce House-6, 80ft Corporate Road, Off SG Highway, Next to SNP Global House,

Prahalad Nagar, Ahmedabad, Gujarat 380051. HP: +91 9328331090; LL: 079 2555 9991; Ext: 59991;





Our Values: Courage | Trust | Commitment

From: Nikhil Bhushan <nikhil.bhushan@travelfoodservices.com>

Sent: Tuesday, January 23, 2024 4:46 PM

To: Satish Panchal <Satish.Panchal@adani.com>; Manoj Maurya <Manoj.Maurya@adani.com>

Cc: Ameet Koomar <Ameet.Koomar@adani.com>; Samrat Narvekar <samrat.narvekar@travelfoodservices.com>; Hemal Bhatt <Hemal.Bhatt@adani.com>; Asad Shamsi <asad.shamsi@travelfoodservices.com>; Gaurav Dewan <gaurav.dewan@travelfoodservices.com>; Venu Madhav Singaraju <venu.singaraju@travelfoodservices.com>; Akshay Sharma <akshay.sharma@semolinakitchens.com>; Ravindra kumar singh <ravindra.singh@semolinakitchens.com>

Subject: RE: Lucknow Hardware

CAUTION: This mail has originated from outside Adani. Please exercise caution with links and attachments.

Hi Satish,

After Manoj's approval, was not sure if we still needed this call Nevertheless, calling you right away, along with Samrat

Regards,

Nikhil

+91 9820171661

From: Satish Panchal <Satish.Panchal@adani.com>

Sent: 23 January 2024 16:38

To: Nikhil Bhushan <nikhil.bhushan@travelfoodservices.com>; Ravindra kumar singh

<ravindra.singh@semolinakitchens.com>; Manoj Maurya <Manoj.Maurya@adani.com>; Akshay Sharma

<akshay.sharma@semolinakitchens.com>; Venu Madhav Singaraju <venu.singaraju@travelfoodservices.com>; Gaurav Dewan <gaurav.dewan@travelfoodservices.com>

Cc: Ameet Koomar < Ameet. Koomar@adani.com>; Samrat Narvekar < samrat.narvekar@travelfoodservices.com>; Hemal Bhatt < Hemal. Bhatt@adani.com>; Asad Shamsi < asad.shamsi@travelfoodservices.com>

Subject: Re: Lucknow Hardware

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Dear All,

Waiting on call... only Samrat joined.

Regards,
Satish Panchal
Adani Airport Holdings Ltd,
Commerce House-6, 80ft Corporate Road,
Off SG Highway, Next to SNP Global House,
Prahalad Nagar, Ahmedabad, Gujarat 380051.
HP: +91 9328331090; LL: 079 2555 9991; Ext: 59991;



(f) (v) (a) (b) /Adams

Our Values: Courage | Trust | Commitment

From: Satish Panchal < Satish.Panchal@adani.com>

Sent: Tuesday, January 23, 2024 11:21 AM

To: Nikhil Bhushan <nikhil.bhushan@travelfoodservices.com>; Ravindra kumar singh

<<u>ravindra.singh@semolinakitchens.com</u>>; Manoj Maurya <<u>Manoj.Maurya@adani.com</u>>; Akshay Sharma

style="mailto:s

Cc: Ameet Koomar < ; Samrat Narvekar < ; Hemal

Bhatt < Hemal. Bhatt@adani.com >; Asad Shamsi < asad.shamsi@travelfoodservices.com >

Subject: Re: Lucknow Hardware

HI @Nikhil Bhushan

Scheduling call today 2nd half.. please join to discuss and conclude.

We already had a couple of call with TFS IT team earlier and guided as required.

Regards,
Satish Panchal
Adani Airport Holdings Ltd,
Commerce House-6, 80ft Corporate Road,
Off SG Highway, Next to SNP Global House,
Prahalad Nagar, Ahmedabad, Gujarat 380051.

HP: +91 9328331090; LL: 079 2555 9991; Ext: 59991;



From: Nikhil Bhushan < nikhil.bhushan@travelfoodservices.com >

Sent: Tuesday, January 23, 2024 10:50 AM

To: Ravindra kumar singh <<u>ravindra.singh@semolinakitchens.com</u>>; Manoj Maurya <<u>Manoj.Maurya@adani.com</u>>; Akshay Sharma <akshay.sharma@semolinakitchens.com>; Venu Madhav Singaraju

<venu.singaraju@travelfoodservices.com>; Gaurav Dewan <gaurav.dewan@travelfoodservices.com>

Cc: Satish Panchal <<u>Satish.Panchal@adani.com</u>>; Ameet Koomar <<u>Ameet.Koomar@adani.com</u>>; Samrat Narvekar <<u>samrat.narvekar@travelfoodservices.com</u>>; Hemal Bhatt <<u>Hemal.Bhatt@adani.com</u>>; Venu Madhav Singaraju <<u>venu.singaraju@travelfoodservices.com</u>>; Asad Shamsi <<u>asad.shamsi@travelfoodservices.com</u>>

Subject: RE: Lucknow Hardware

CAUTION: This mail has originated from outside Adani. Please exercise caution with links and attachments.

+ Gaurav and Venu

Dear Akshay, Venu,

We have been going in circles on multiple approvals and still have no resolution

We will NOT be able to create any @semolinakitchen ids, as we are out of licenses and have been requesting for additional purchase for last several day

This will lead to disruption of smooth operations and on-boarding for multiple Semolina locations Request your intervention to get this concluded

Regards,

Nikhil

+91 9820171661

From: Ravindra kumar singh <ravindra.singh@semolinakitchens.com>

Sent: 23 January 2024 10:41

To: Manoj Maurya <<u>Manoj.Maurya@adani.com</u>>; Samrat Narvekar <<u>samrat.narvekar@travelfoodservices.com</u>>
Cc: Satish Panchal <<u>Satish.Panchal@adani.com</u>>; Ameet Koomar <<u>Ameet.Koomar@adani.com</u>>; Akshay Sharma <<u>akshay.sharma@semolinakitchens.com</u>>; Hemal Bhatt <<u>Hemal.Bhatt@adani.com</u>>; Nikhil Bhushan <<u>nikhil.bhushan@travelfoodservices.com</u>>; Venu Madhav Singaraju <<u>venu.singaraju@travelfoodservices.com</u>>; Asad

Shamsi <asad.shamsi@travelfoodservices.com>

Subject: RE: Lucknow Hardware

Hi All

Kindly suggest as this is still pending.

Regards

Ravindra kumar singh

From: Ravindra kumar singh

Sent: Monday, January 22, 2024 12:23 PM

To: Manoj Maurya < <u>Manoj.Maurya@adani.com</u>>; Samrat Narvekar < <u>samrat.narvekar@travelfoodservices.com</u>> **Cc:** Satish Panchal @adani.com>; Ameet Koomar @adani.com>; Akshay Sharma

<akshay.sharma@semolinakitchens.com>; Hemal Bhatt <Hemal.Bhatt@adani.com>; Nikhil Bhushan

<nikhil.bhushan@travelfoodservices.com>; Venu Madhav Singaraju <venu.singaraju@travelfoodservices.com>; Asad

Shamsi <asad.shamsi@travelfoodservices.com>

Subject: RE: Lucknow Hardware

Dear Manoj

This is the Bare minimum requirement to start the operation.

- We have on boarded the employee, but they are unable to start the work
- Without system support department will not be able to initiate the basic work as well

Pls approve this urgently.

Regards

Ravindra kumar singh

From: Manoj Maurya < Manoj Maurya @adani.com >

Sent: Monday, January 22, 2024 10:35 AM

To: Samrat Narvekar < samrat.narvekar@travelfoodservices.com >

Cc: Satish Panchal < Satish.Panchal@adani.com >; Ameet Koomar < Ameet.Koomar@adani.com >; Akshay Sharma < akshay.sharma@semolinakitchens.com >; Ravindra kumar singh < ravindra.singh@semolinakitchens.com >; Hemal Bhatt < Hemal.Bhatt@adani.com >; Nikhil Bhushan < nikhil.bhushan@travelfoodservices.com >; Venu Madhav Singaraju

<venu.singaraju@travelfoodservices.com>; Asad Shamsi <asad.shamsi@travelfoodservices.com>

Subject: RE: Lucknow Hardware

You don't often get email from manoj.maurya@adani.com. Learn why this is important

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Is this much quantity required?

With Regards,

Manoj Maurya

Email Id: manoj.maurya@adani.com

Call: +91 6358940210; LL: 079 2646 7050; Ext: 58518

From: Samrat Narvekar < samrat.narvekar@travelfoodservices.com >

Sent: Saturday, January 20, 2024 4:52 PM

To: Hemal Bhatt < Hemal. Bhatt@adani.com >; Manoj Maurya < Manoj. Maurya@adani.com >

Cc: Satish Panchal <<u>Satish.Panchal@adani.com</u>>; Ameet Koomar <<u>Ameet.Koomar@adani.com</u>>; Akshay Sharma <<u>akshay.sharma@semolinakitchens.com</u>>; Ravindra kumar singh <<u>ravindra.singh@semolinakitchens.com</u>>; Nikhil

Bhushan < nikhil.bhushan@travelfoodservices.com >; Venu Madhav Singaraju

<venu.singaraju@travelfoodservices.com>; Asad Shamsi <a saad.shamsi@travelfoodservices.com>

Subject: FW: Lucknow Hardware

CAUTION: This mail has originated from outside Adani. Please exercise caution with links and attachments.

Dear Hemal / Manoj,

Cashier

Pls find below BOQ for Lucknow,

- 1) 16 Nos Office 365 E1 @ **4349**/-(6 months cost on pro rata basis) + Apps for business @ **4917**/- (10 months cost on pro rata basis) = **9266** X 16 nos = **1,48,256**/- + Taxes
- 2) End Point protection (Crowdstrike) :- 16 X 775 = 12,400/- + Taxes. (Annual cost, but will be charged on Pro-rata basis till Sept 2024)
- 3) Hardware cost (As per below BOQ):- 9,22,000/- +Taxes.

Exec

Kindly approve as we had discussed on call.

| | | Installed MS Office Application Required | Laptop/ | | | |
|-------------------|----------|--|---------|-------|-------------------|-----------------|
| | | | 1 - | 0 | | |
| Department | Position | on System | Desktop | Count | Model | specifications |
| | Asst | | | | | Core i5- 11th g |
| Traning | Manager | yes | Laptop | 1 | Latitude-3420-14" | 1145G7 |
| | Asst | | | | | Core i5- 11th g |
| Controls | Manager | yes | Laptop | 1 | Latitude-3420-14" | 1145G7 |
| | Asst | | | | | Core i5- 11th g |
| Revenue Assurance | Manager | yes | Laptop | 1 | Latitude-3420-14" | 1145G7 |
| | | | | | OptiPlex 7010 | |
| Revenue Assurance | Sr Exec | yes | Desktop | 1 | SFF | Intel Core i5-1 |
| | Asst | | | | | Core i5- 11th g |
| IT | Manager | yes | Laptop | 1 | Latitude-3420-14" | 1145G7 |
| | | | | | | Core i5- 11th g |
| Maintenance | Sr Exec | yes | Laptop | 1 | Latitude-3420-14" | 1145G7 |
| | | | | | OptiPlex 7010 | |

Desktop

ves

2 SFF

Intel Core i5-1

| SCM - Purchase | Asst Manager | ves | Laptop | 1 | Latitude-3420-14" | Core i5- 11th g |
|----------------------------------|-----------------|-----|---------|---|----------------------|---------------------------|
| SCM - Purchase | Sr Exec | yes | Desktop | 1 | OptiPlex 7010 SFF | Intel Core i5-1 |
| SCM - Stores | Exec | yes | Desktop | 2 | OptiPlex 7010 SFF | Intel Core i5-1 |
| Production | Sr Sous Chef | yes | Laptop | 1 | Latitude-3420-14" | Core i5- 11th g 1145G7 |
| Sales and Business Operations | Asst Mager | yes | Laptop | 3 | Latitude-3420-14" | Core i5- 11th g 1145G7 |
| Copier | | | Copier | | Model IM 2500 | IM 2500 +ARDI |

Warm Regards

Samrat Narvekar

+91 9702070469 Travel Food Services Pvt. Ltd. Shiv Sagar Estate, A-Block, 1st Floor, Dr. Annie Besant Road, Worli Point, Mumbai-400018.



Pls find the attached requirement also pls take the approval for email id creations.

Regards Ravindra kumar singh

From: Satish Panchal <Satish.Panchal@adani.com>

Sent: Thursday, January 18, 2024 5:49 PM

To: Ravindra kumar singh <<u>ravindra.singh@semolinakitchens.com</u>>; Ameet Koomar <<u>Ameet.Koomar@adani.com</u>>; Manoj Maurya <<u>Manoj.Maurya@adani.com</u>>; Hemal Bhatt <<u>Hemal.Bhatt@adani.com</u>>; Samrat Narvekar <<u>samrat.narvekar@travelfoodservices.com</u>>

Cc: Kumar Neer < kumar.neer@semolinakitchens.com >; Nikhil Bhushan < nikhil.bhushan@travelfoodservices.com >; Neeraj Vishwakarma < Neeraj.Vishwakarma@adani.com >; HO IT Support < ho.itsupport@travelfoodservices.com >; Arpit Chaurasia < arpit.chaurasia@semolinakitchens.com >; Asad Shamsi < asad.shamsi@travelfoodservices.com >; Ramagya Bideshi Bhagat < ramagya.bhagat@wipro.com >; Roshan Popli < Roshan.Popli1@adani.com >

Subject: Re: RE: Email I'd creation Lucknow

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Thanks @Ravindra kumar singh, @Ravindra kumar singh, @Hemal Bhatt, @Samrat Narvekar for discusison

- 1. We can continue with existing amount shared by @Ravindra kumar singh, amount looks very high, please try to negotiate.
- 2. Minimum quantity as per our requirements to be planned and procured.
- 3. please share updated quantity and rate to me and Ameet for approval.

Regards,

Satish Panchal

Adani Airport Holdings Ltd,

Commerce House-6, 80ft Corporate Road,

Off SG Highway, Next to SNP Global House,

Prahalad Nagar, Ahmedabad, Gujarat 380051.

HP: +91 9328331090; LL: 079 2555 9991; Ext: 59991;





Our Values: Courage | Trust | Commitment

From: Satish Panchal

Sent: Thursday, January 18, 2024 2:51 PM

To: Ravindra kumar singh < ravindra.singh@semolinakitchens.com; Ameet Koomar < Ameet.Koomar@adani.com;

Manoj Maurya < Manoj Maurya@adani.com>; Hemal Bhatt < Memal.Bhatt@adani.com>

Cc: Kumar Neer < kumar.neer@semolinakitchens.com >; Nikhil Bhushan < nikhil.bhushan@travelfoodservices.com >;

Neeraj Vishwakarma < Neeraj. Vishwakarma@adani.com >; Samrat Narvekar

 $<\!\!\underline{arpit.chaurasia@semolinakitchens.com}\!\!>; Asad Shamsi <\!\!\underline{asad.shamsi@travelfoodservices.com}\!\!>; Ramagya Bideshi$

Bhagat < ramagya.bhagat@wipro.com **Subject:** RE: Email I'd creation Lucknow

When: Thursday, January 18, 2024 5:30 PM-6:00 PM.

Where: Microsoft Teams Meeting

From: Ravindra kumar singh <ravindra.singh@semolinakitchens.com>

Sent: Thursday, January 18, 2024 9:14:40 AM

To: Ameet Koomar < Ameet. Koomar@adani.com >; Satish Panchal < Satish. Panchal@adani.com >

Cc: Kumar Neer < kumar.neer@semolinakitchens.com >; Nikhil Bhushan < nikhil.bhushan@travelfoodservices.com >;

Neeraj Vishwakarma < Neeraj. Vishwakarma@adani.com >; Samrat Narvekar

<samrat.narvekar@travelfoodservices.com>; HO IT Support <ho.itsupport@travelfoodservices.com>; Arpit Chaurasia

<arpit.chaurasia@semolinakitchens.com>; Asad Shamsi <asad.shamsi@travelfoodservices.com>

Subject: Email I'd creation Lucknow

CAUTION: This mail has originated from outside Adani. Please exercise caution with links and attachments.

Dear Ameet

Request you to pls help in approval at place for email id creation of employees as per the details in mail

Pls treat this urgent

Get Outlook for iOS

From: Ameet Koomar < Ameet.Koomar@adani.com >

Sent: Wednesday, January 17, 2024 12:24:07 PM

To: Ravindra kumar singh < ravindra.singh@semolinakitchens.com; Satish Panchal < Satish.Panchal@adani.com>

Cc: Kumar Neer < kumar.neer@semolinakitchens.com>; Nikhil Bhushan < nikhil.bhushan@travelfoodservices.com>;

Neeraj Vishwakarma < Neeraj. Vishwakarma@adani.com >; Samrat Narvekar

<<u>samrat.narvekar@travelfoodservices.com</u>>; HO IT Support <<u>ho.itsupport@travelfoodservices.com</u>>; Arpit Chaurasia

<arpit.chaurasia@semolinakitchens.com>; Asad Shamsi <asad.shamsi@travelfoodservices.com>

Subject: RE: IT Requi.-Divesh Tripathi - Semolina Lucknow

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

+Satish

Thanks and Regards,

Ameet Koomar 99718 12896

From: Ravindra kumar singh < ravindra.singh@semolinakitchens.com >

Sent: Wednesday, January 17, 2024 12:21 PM

To: Ameet Koomar < Ameet. Koomar @adani.com>

Cc: Kumar Neer < kumar.neer@semolinakitchens.com>; Nikhil Bhushan

<<u>nikhil.bhushan@travelfoodservices.com</u>>; Neeraj Vishwakarma <<u>Neeraj.Vishwakarma@adani.com</u>>; Samrat

Narvekar < samrat.narvekar@travelfoodservices.com >; HO IT Support

<a href="mailto: <a href="

Shamsi <asad.shamsi@travelfoodservices.com>

Subject: RE: IT Requi.-Divesh Tripathi - Semolina Lucknow

CAUTION: This mail has originated from outside Adani. Please exercise caution with links and attachments.

Dear Ameet

Request you to pls approve the email id creation as per the details in below email.

Regards

Ravindra kumar singh

From: Asad Shamsi <asad.shamsi@travelfoodservices.com>

Sent: Wednesday, January 17, 2024 10:49 AM

To: HO IT Support ho.itsupport@travelfoodservices.com; Arpit Chaurasia

<arpit.chaurasia@semolinakitchens.com>

Cc: Kumar Neer < kumar.neer@semolinakitchens.com >; Ravindra kumar singh

<ravindra.singh@semolinakitchens.com>; Nikhil Bhushan <nikhil.bhushan@travelfoodservices.com>; Neeraj

Vishwakarma <<u>Neeraj.Vishwakarma@adani.com</u>>; Samrat Narvekar

<samrat.narvekar@travelfoodservices.com>

Subject: Re: IT Requi.-Divesh Tripathi - Semolina Lucknow

Dear Shubham / Swapnil,

No email ids can be created unless we get approval from Ameet Koomar / Adani Team.

Regards Asad Shamsi

Get Outlook for Android

From: HO IT Support < ho.itsupport@travelfoodservices.com>

Sent: Wednesday, January 17, 2024 10:07:01 AM

To: Arpit Chaurasia <arpit.chaurasia@semolinakitchens.com>

Cc: Kumar Neer < kumar.neer@semolinakitchens.com >; Ravindra kumar singh

<<u>ravindra.singh@semolinakitchens.com</u>>; Nikhil Bhushan <<u>nikhil.bhushan@travelfoodservices.com</u>>; Asad Shamsi <<u>asad.shamsi@travelfoodservices.com</u>>; Neeraj Vishwakarma <<u>Neeraj.Vishwakarma@adani.com</u>>;

Samrat Narvekar < <u>samrat.narvekar@travelfoodservices.com</u>> **Subject:** RE: IT Requi.-Divesh Tripathi - Semolina Lucknow

Dear Arpit,

Below mention user email is not mentioned do we have to create only WIN login ID.

Regards, Swapnil Waradkar Information Technology

From: Arpit Chaurasia <arpit.chaurasia@semolinakitchens.com>

Sent: 16 January 2024 16:58

To: Samrat Narvekar <<u>samrat.narvekar@travelfoodservices.com</u>>; Neeraj Vishwakarma <<u>Neeraj.Vishwakarma@adani.com</u>>; Asad Shamsi <<u>asad.shamsi@travelfoodservices.com</u>>

Cc: Kumar Neer < <u>kumar.neer@semolinakitchens.com</u>>; Ravindra kumar singh

<<u>ravindra.singh@semolinakitchens.com</u>>; Nikhil Bhushan <<u>nikhil.bhushan@travelfoodservices.com</u>>; HO IT

Support <ho.itsupport@travelfoodservices.com>

Subject: Re: IT Requi.-Divesh Tripathi - Semolina Lucknow

Hi Samrat,

Please find attached below IT requisition from Lucknow.

| | New Employee IT Request Form (To be filled by HR)聽SEMOLINA | | | | | | | | |
|------------|---|-------------|---------|--|--|--|--|--|--|
| | 悲 聽 | | | | | | | | |
| | | | | | | | | | |
| First Name | Tabish | Last Name | Rizvi | | | | | | |
| | Sales and Business | | | | | | | | |
| Department | | Unit/Region | Lucknow | | | | | | |
| Email | | Job Title | Manager | | | | | | |

| 1 | | | | | | | |
|----------------------------|------------------------------|----------------------|----------------------------|--|----------|---------------------|--|
| Department | Sales and Business operation | Reporting | Ravindra Kumar Singh | | | | |
| RL Level | <u>5</u> | Employee Code | 1023491 | | | | |
| | Equipment and Softwar | e Required (| To Be filled | by Department Busines | ss Head) | | |
| Desktop | | Laptop | Yes | Internet Access | Yes | | |
| Shared Drive Access | Yes | New Position | Yes | If Replacement of Name of previous user | | | |
| | | | | | | | |
| | | | | | | | |
| | IT Departme | ent Usage and | l informatio | n (Completed by IT) | | | |
| Computer Name | | | | | | | |
| MAC Address | | | | | | | |
| Asset Tag | | | | | | | |
| | | | | | | | |
| | HR Usage a | and Informat | ion (All De | partments Involved) | | | |
| Employee Start Date | 11th聽Jan 2024 | Submission Date | 5th聽Jan 2024 | HR Managers Sign | | Laptop requestion A | |
| Hiring Managers Sign | | IT Head Signature | | HR Managers Sign | | | |

| | New Employe | e IT Request | Form (To | be filled by | HR)聽SEM | OLINA | | |
|------------|---------------------------|------------------|----------------------------|--------------|---------|-------|--|--|
| | 聽聽 | | | | | | | |
| First Name | Shoaib | Last Name | Khan | | | | | |
| | Information Technology | Unit/Region | Lucknow | | | | | |
| Email | | Job Title | Sr Executive | | | | | |
| | Information Technology | Reporting | Ravindra Kumar Singh | | | | | |
| RL Level | 6 | Employee Code | 1023978 | | | | | |

| | Equipment and Software | Required (T | o Be filled l | by Department Business | Head) | | | | |
|----------------------------|--|----------------------|---------------|--|-------|-------------------------------------|--|--|--|
| Desktop | | Laptop | Yes | Internet Access | Yes | | | | |
| Shared Drive Access | Yes | New Position | Yes | If Replacement of Name of previous user | | | | | |
| | | <u>'</u> | <u> </u> | | | | | | |
| | | ' | | | | | | | |
| | IT Department Usage and information (Completed by IT) | | | | | | | | |
| Computer Name | | | | | | | | | |
| MAC Address | | | | | | | | | |
| Asset Tag | | | | | | | | | |
| | | | | | | | | | |
| | HR Usage an | d Informatio | n (All Depa | artments Involved) | | | | | |
| Employee Start Date | 11-Jan-24 | Submission Date | 11-Jan-24 | HR Managers Sign | _ | Laptop requi. Was palced in Advance | | | |
| Hiring Managers Sign | | IT Head Signature | | HR Managers Sign | | | | | |

| | New Employee | IT Request 1 | Form (To b | e filled by HR)聽SEM | OLINA | |
|---------------------------|-----------------------------|------------------|----------------------------|---|-------|--|
| | 聽聽 | | | | | |
| | | | | | | |
| First Name | Antim | Last Name | Sharma | | | |
| | Projects and Maintenance | Unit/Region | Lucknow | | | |
| Email | | Job Title | Sr Executive | | | |
| | Projects and Maintenance | Reporting | Ravindra Kumar Singh | | | |
| RL Level | <u>6</u> | Employee Code | 1023336 | | | |
| | Equipment and Software I | Required (To | Be filled by | Department Business | Head) | |
| Desktop | Yes | Laptop | NO | Internet Access | Yes | |
| Shared Drive Access | Yes | New Position | Yes | If Replacement of Name of previous user | | |
| | | | | | | |

| | IT Department | Usage and in | ıformation (| Completed by IT) | | |
|----------------------------|---------------|----------------------|--------------|-------------------|--------------------------------------|--|
| Computer Name | | | | | | |
| MAC Address | | | | | | |
| Asset Tag | | | | | | |
| | | | | | | |
| | HR Usage and | Information | (All Depar | rtments Involved) | | |
| Employee Start Date | 07-Dec-23 | Submission Date | 07-Dec-23 | HR Managers Sign | Desktop requi. Was palced in Advance | |
| Hiring Managers Sign | | IT Head Signature | | HR Managers Sign | | |

Arpit Chaurasia

From: Samrat Narvekar <samrat.narvekar@travelfoodservices.com>

Sent: Friday, January 12, 2024 3:01 PM

To: Arpit Chaurasia <arpit.chaurasia@semolinakitchens.com>; Neeraj Vishwakarma

< Neeraj. Vishwakarma@adani.com >; Asad Shamsi < asad.shamsi@travelfoodservices.com >

Cc: Kumar Neer < kumar.neer@semolinakitchens.com>; Ravindra kumar singh

<ravindra.singh@semolinakitchens.com>; Nikhil Bhushan <nikhil.bhushan@travelfoodservices.com>

Subject: RE: IT Requi.-Divesh Tripathi - Semolina Lucknow

+Asad

From: Arpit Chaurasia <arpit.chaurasia@semolinakitchens.com>

Sent: 12 January 2024 14:40

To: Samrat Narvekar <samrat.narvekar@travelfoodservices.com>; Neeraj Vishwakarma

<Neeraj.Vishwakarma@adani.com>

Cc: Kumar Neer < kumar.neer@semolinakitchens.com >; Ravindra kumar singh

<ravindra.singh@semolinakitchens.com>; Nikhil Bhushan <nikhil.bhushan@travelfoodservices.com>

Subject: Re: IT Requi.-Divesh Tripathi - Semolina Lucknow

HI Team,

Any update on mail ID creation?

Arpit Chaurasia

From: Samrat Narvekar <samrat.narvekar@travelfoodservices.com>

Sent: Friday, January 5, 2024 4:43 PM

To: Arpit Chaurasia <arpit.chaurasia@semolinakitchens.com>; Neeraj Vishwakarma

<Neeraj.Vishwakarma@adani.com>

Cc: Kumar Neer < kumar.neer@semolinakitchens.com >; Ravindra kumar singh

<ravindra.singh@semolinakitchens.com>; Nikhil Bhushan <nikhil.bhushan@travelfoodservices.com>

Subject: RE: IT Requi.-Divesh Tripathi - Semolina Lucknow

+Asad, +Swapnil, +Shubham

From: Arpit Chaurasia <arpit.chaurasia@semolinakitchens.com>

Sent: 05 January 2024 15:44

To: Samrat Narvekar <samrat.narvekar@travelfoodservices.com>; Neeraj Vishwakarma

<Neeraj.Vishwakarma@adani.com>

Cc: Kumar Neer < kumar.neer@semolinakitchens.com>; Ravindra kumar singh

<ravindra.singh@semolinakitchens.com>

Subject: Re: IT Requi.-Divesh Tripathi - Semolina Lucknow

Hi Samrat,

Please find attached requirement of Laptop for Lucknow location.

Delivery address mention below.

Arpit Chaurasia F-80 ,South City Raebareli Road

Lucknow :-226025

Mobile No :-9044791957

| | New Employee IT R | Request Form (To be f | filled by HR) SEMOI | LINA |
|---------------------|------------------------------|------------------------|-------------------------|------------|
| | | | | |
| | | | | |
| First Name | Tabish | Last Name | Rizvi | |
| Department | Sales and Business operation | Unit/Region | Lucknow | |
| Email | | Job Title | Manager | |
| Department | Sales and Business operation | Reporting Manager | Ravindra Kumar Singh | |
| RL Level | <u>5</u> | Employee Code | 1023491 | |
| | Equipment and Software I | Required (To Be filled | by Department Busin | ness Head) |
| Desktop | | Laptop | Yes | |
| Shared Drive Access | Yes | New Position | Yes | If Replace |
| | | | | |
| | | | | |

| | IT Department | Usage and information | n (Completed by IT) | |
|----------------------|-------------------------|-----------------------|-------------------------|---|
| Computer Name | | | | |
| MAC Address | | | | |
| Asset Tag | | | | - |
| | | | | |
| | HR Usage and | Information (All Dep | partments Involved) | |
| Employee Start Date | ^{5th} Jan 2024 | Submission Date | ^{5th} Jan 2024 | |
| Hiring Managers Sign | | IT Head Signature | | |

| | New Employee IT Req | —— quest Form (To be fi | —— ílled by HR) SEMOI | LINA | | |
|--|-------------------------|-----------------------------|--------------------------|--------|--|--|
| | | | | | | |
| | | | | | | |
| First Name | Mohit | Last Name | Jaiswal | | | |
| Department | Administration | Unit/Region | Lucknow | | | |
| | | <u> </u> | | | | |
| Email | | Job Title | Senior Executive | | | |
| Department | Administration | Reporting Manager | Ravindra Kumar Singh | | | |
| RL Level | <u>6</u> | Employee Code | 1023338 | | | |
| Equipment and Software Required (To Be filled by Department Business Head) | | | | | | |
| Desktop | | Laptop | Yes | | | |
| Shared Drive | | 3. D. W. | 7.7 | ICD | | |
| Access | | New Position | Yes | If Rep | | |
| | | <u> </u> | - | | | |
| | | | | | | |
| | IT Department Us | sage and information | (Completed by IT) | | | |
| Computer Name | | | | | | |
| MAC Address | | | | | | |
| Asset Tag | | | | | | |
| | | 1 | † | | | |
| | HR Usage and Ir | nformation (All Dep | partments Involved) | | | |
| Employee Start Date | ^{5th} Jan 2024 | Submission Date | ^{5th} Jan 2024 | | | |
| Hiring Managers Sign | | IT Head Signature | | | | |

| Arr |)1t | Chau | rasia |
|-----|-----|------|-------|
| | | | |

From: Samrat Narvekar < samrat.narvekar@travelfoodservices.com>

Sent: Friday, January 5, 2024 1:24 PM

To: Arpit Chaurasia <arpit.chaurasia@semolinakitchens.com>; Neeraj Vishwakarma

<Neeraj.Vishwakarma@adani.com>

Subject: FW: IT Requi.-Divesh Tripathi - Semolina Lucknow

Pls use this requisition while sending IT accesses and laptop requests.

From: Ridhima Hirwani < ridhima.hirwani@travelfoodservices.com>

Sent: 29 December 2023 14:46

To: HO IT Support ho.itsupport@travelfoodservices.com

Cc: Samrat Narvekar < samrat.narvekar@travelfoodservices.com >; Asad Shamsi

<asad.shamsi@travelfoodservices.com>; Kumar Neer <<u>kumar.neer@semolinakitchens.com</u>>; Arpit Chaurasia

<arpit.chaurasia@semolinakitchens.com>

Subject: IT Requi.-Divesh Tripathi - Semolina Lucknow

| | New Emp | ployee IT Request Form | (To be filled by HR) SEMOLINA |
|--|--------------------------------------|------------------------|--------------------------------|
| | | | |
| First Name | Divesh | Last Name | Tripathi |
| Department | Projects and Maintenance. | Unit/Region | Lucknow |
| Email | divesh.tripathi@semolinakitchens.com | Job Title | Site Engineer |
| Department | Projects and Maintenance. | Reporting Manager | Irfan Sayed |
| RL Level | <u>6</u> | Employee Code | 1021861 |
| Equipment and Software Required (To Be filled by Department Business H | | | |
| Desktop | | Laptop | Yes |
| Shared Drive Access | | New Position | Yes |
| | | | |
| | | | |
| IT Department Usage and information (Completed by IT) | | | |
| Computer Name | | | |
| MAC Address | | | |
| Asset Tag | | | |
| | | | |
| HR Usage and Information (All Departments Involved) | | | |
| Employee Start Date | 4 th Jan 2024 | Submission Date | 29 th Dec 2023 |
| Hiring Managers Sign | | IT Head Signature | |

Regards, Ridhima Hirwani

Human Resources
Email ID - ridhima.hirwani@travelfoodservices.com

Travel Food Services Pvt. Ltd. www.travelfoodservices.com

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adanigroup@m.webex.com

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