

Re: Require Approval for Expense Invoices -TFSKPL

Shruti Shroff <shruti.shroff@travelfoodservices.com>

Fri 9/6/2024 3:36 PM

To:Invoices Kolkata <invoices.kolkata@travelfoodservices.com>

Ok to process

Thanks & Regards

Shruti Shroff

Senior Manager-Finance

TFS Kolkata

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**From:** Invoices Kolkata <invoices.kolkata@travelfoodservices.com>

**Sent:** Thursday, September 5, 2024 11:43 AM

**To:** Shruti Shroff <shruti.shroff@travelfoodservices.com>

**Subject:** Require Approval for Expense Invoices -TFSKPL

Hi Madam

Require approval for expense invoices for Kolkata:-

SL No	Description	Vendor's Invoice Number	Invoice Date	Department	Cost Centre	GL Code	GL Description
1	Comfort Kitchen	CK/85/2024-25	24-Jun-2024	KOL TRAVEL CLUB LOUNGE DOMESTIC	90310037	111420	Cost - Fixtures and Fittings
2	Disha Service Provider	INV-883	26-Aug-2024	KOL OTHER OPERATION	90311000	593010	Other Expenses
3	Disha Service Provider	INV-884	2-Sep-2024	KOL OTHER OPERATION	90311000	522011	Freight & Transport - direct posting
4	Disha Service Provider	INV-886	2-Sep-2024	KOL OTHER OPERATION	90311000	582010	Cleaning Services
5	Disha Service Provider	INV-885	4-Sep-2024	KOL OTHER OPERATION	90311000	593010	Other Expenses
6	Legend Sanicure Pvt.Ltd.	LSPL/0334/24-25	2-Sep-2024	KOL QC_QUALITY_CONTROL	90355001	584100	Pest control
7	Manoj Ghosh	INV-08	2-Sep-2024	KOL OTHER OPERATION	90311000	571010	Rent - other fixed
8	NIS Management Limited.	B01005242502105	2-Sep-2024	KOL OTHER OPERATION	90311000	582010	Cleaning Services
9	NIS Management Limited.	B01005242502106	2-Sep-2024	KOL OTHER OPERATION	90311000	582010	Cleaning Services
10	PCS Express Cargo	CR/1890/24-25	22-Aug-2024	KOL OTHER OPERATION	90311000	588185	Courier
11	PCS Express Cargo	CR/1891/24-25	22-Aug-2024	KOL OTHER OPERATION	90311000	588185	Courier
12	PCS Express Cargo	CR/1892/24-25	22-Aug-2024	KOL OTHER OPERATION	90311000	588185	Courier
13	PCS Express Cargo	CR/1893/24-25	22-Aug-2024	KOL OTHER OPERATION	90311000	588185	Courier
14	Shubra Enterprises	0125/23-24	27-Mar-2024	KOL OTHER OPERATION	90311000	584070	Crockery and glassware
15	Shubra Enterprises	02/24-25	23-Apr-2024	KOL OTHER OPERATION	90311000	584070	Crockery and glassware
16	Disha Service Provider	INV-887	4-Sep-2024	KOL OTHER OPERATION	90311000	593010	Other Expenses
17	Gauri Choudhary	INV-92	31-Jul-2024	KOL OTHER OPERATION	90311000	522011	Freight & Transport - direct posting
18	Canon India Pvt. Ltd	WBS2425000010955	2-Sep-2024	KOL IT_INFORMATION TECHNOLOGY	90375001	588165	Printing
19	Canon India Pvt. Ltd	WBS2425000011470	2-Sep-2024	KOL IT_INFORMATION TECHNOLOGY	90311000	588165	Printing

Thanks & Regards

Rakesh Mondal

Finance Kolkata