Pooja Hemant Kachare

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LinkedIn:

D.O.B: 03-06-1996

CAREER OBJECTIVE: To globalize myself according to the international Standards, wherein I can develop myself and help the organization growth and be a part in the organization's success

ACADEMIC CREDENTIALS:					
Qualification	Institution/University	Percentage/CGPA	Year		
Bcom	Shivaji University (Kolhapur)	7.4	2016		

WORK EXPERIENCE:

Company Name: Jubilant Food works Pvt. Ltd. (Domino's Pizza)

Profile: Restaurant Incharge Operations (RIC) July 2021 – Till Now.

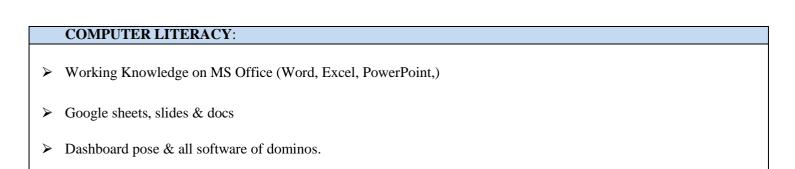
Work Involved:

- > Contribute towards process improvement.
- ► Handling &Taking Follow-up from Shift Managers.
- Display ability to take extra responsibilities
- ➤ Display the skill and will to coach / train existing & new team members
- Share knowledge and experience with team members
- Handling Indent
- Preparing Daily, Weekly & Monthly Reports.
- ➤ Maintaining Customer relation
- Ensuring Customer Satisfaction Regarding No Supply Queries.
- Taking Escalated Calls
- To Project the sale target and make plan to achieve it
- Conducting LSM at Restaurant level
- Recruiting of new Staff.

Profile: Assistant Manager Operations (July 2018 – June 2021)

Work Involved:

- > Opens & close restaurant.
- ➤ Review inventory & daily par stock level.
- > Greets & welcomes guests to the restaurant.
- Conduct daily audit on all store section.
- Check working condition of equipment's.
- Check quality of ingredients, preparation schedules with kitchen crew.
- Navigates all sections of the restaurants and assist in areas which need more assistance.
- > Gives recommendation on menu and special of the day.
- Immediately addresses all concerns, complaints and questions from customers.
- Ensure all tables are complete with utensils issue.
- Manage cashiering station.
- Ensure cleanliness of restaurant.
- Prepares required reports and paper work.



SKILL SET:

- > Ability to work independently and in team environment
- > Excellent in budgeting and negotiating skills
- > Comprehensive problem-solving abilities
- ➤ Leadership Skills
- > Team management. (People handled)
- ➤ Risk Analysis
- > Customer Problem Solving
- > Process Excellence.

LINGUISTIC PROFICIENCY:

English, Hindi, Haryanvi & Marathi.

HOBBIES:

Listening

Music.

Interacting

people

Declaration:

I do hereby ensure that the information herein is true to the best of my knowledge and belief.

Place: Mumbai

Pooja Hemant Kachare.