


## Room Booking External enquiry



**Aakanksha Bodh** <aakanksha.b@travelfoodservices.com>  
to me, Sales, Aakanksha, Harini 

Tue, Mar 12, 4:24 PM



Dear Team,

Please book Room for the below-mentioned guest.

Name - Rakesh Bhavsar

Check in Date - 13<sup>th</sup> Mar'24

Check out Date - 17<sup>th</sup> Mar'24

Regards,


Aakanksha Bodh

HR Manager

Travel Food Service Pvt Ltd

9152312180



**Reservation Shivas** <reservation@shivasgalaxy.com>  
to Aakanksha, Sales, Harini 

Tue, Mar 12, 4:55 PM



Dear Ms.Aakanksha,

Greetings from Shivas Galaxy Bangalore!!

We are delighted that you have chosen Shivas Galaxy and we are pleased to confirm your reservation as follows:

<b>Reservation Confirmation Number</b>	<b>42115</b>
Name of the Company	Travel Food Service
Name of the Guest	Mr. Rakesh Bhavsar
Check-in	13th February 2024
Check-Out	17th February 2024
Rate (per room, per night)	INR 3500 + Taxes on CP Plan
No of Room/s	1 Room on Single Occupancy
No. of Guest/s	1 Pax
Room Type	Deluxe Room
Plan	Buffet Breakfast + Airport Transfers + Wifi
Payment	Room + Taxes BTC Extras Direct Payment

**Guarantee Policy:**

All bookings must be guaranteed at the time of reservation by credit card or advance payment (Visa/ Master cards with EXP date).

**Hotel Policy:**

Please advise us of the Company Billing address and GST details before Guest Check out, since the bill cannot be changed after the guest's checkout (please ignore in case details are given).

VISITORS ARE NOT ALLOWED IN GUEST ROOMS and SOCIAL ACTIVITIES ARE NOT ENTERTAINED IN GUEST ROOMS.

**Arrival & Departure Policy:**

Check- In 13.00 hrs

Check- Out: 12.00 hrs

Early check-in is subject to availability. For guaranteed early check-in, room to be reserved from the previous night.

Rooms are held until 4pm on the day of arrival unless guaranteed by a credit card or deposit (THE TENTATIVE RESERVATIONS) and the same would be subject to availability in case of sold out.

**Cancellation Policy:**

All cancellations should be done 24 hours prior to the day of arrival to be exempted from the cancellation charges. This is equivalent to 1 day's retention charges. All No shows will also attract 1 day's retention charges. A non-refundable reservation fee is billed to the credit card used to guarantee the room reservation or bill will be sent to the company in case of NO card details.

**Photo Identity:**

All Guests are requested to produce the Government Approved photo identity card like Passport, Driving License, Voter ID card, Aadhaar card or Bank Passbook (PAN card is not acceptable).  
Valid Passport and Visa for Foreign Nationals upon arrival.

We look forward to welcoming you at SHIVAS GALAXY.

Thanks & Regards

**Nirmala S**  
RESERVATIONS ASSOCIATE

**HOTEL SHIVAS GALAXY**

#04 & 05, Down Town Park Layout Settigere Village ,Near Sadahalli Gate International Airport Road, Bangalore North  
m: 9606969253

e: [reservation@shivasgalaxy.com](mailto:reservation@shivasgalaxy.com)

**Airport pickup & drop Travel Desk Contact 24/7 No.: 9620203342**  
Front Desk 24/7 No. : 9606969255

[www.shivasgalaxy.com](http://www.shivasgalaxy.com)

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