

Asad Shamsi

From: Sudipto Bose
Sent: Wednesday, November 27, 2024 12:41 PM
To: Shubhendu Biswas
Cc: Venu Madhav Singaraju; Asad Shamsi; HO IT Support
Subject: RE: New Email ID Required

ok



From: Shubhendu Biswas <shubhendu.biswas@travelfoodservices.com>
Sent: 26 November 2024 17:09
To: Sudipto Bose <sudipto.bose@travelfoodservices.com>
Cc: Venu Madhav Singaraju <venu.singaraju@travelfoodservices.com>; Asad Shamsi <asad.shamsi@travelfoodservices.com>; HO IT Support <ho.itsupport@travelfoodservices.com>
Subject: RE: New Email ID Required

Dear Sudipto,

We would require for approval to procure additional O365 E1" licenses for email ids, as we are required some email ids at least 5 licenses for now.

Thanks & Regards,
Shubhendu Biswas | Manager-IT | Phone :- 9748373744



From: Asad Shamsi <asad.shamsi@travelfoodservices.com>
Sent: 26 November 2024 16:54
To: Shubhendu Biswas <shubhendu.biswas@travelfoodservices.com>; HO IT Support <ho.itsupport@travelfoodservices.com>
Cc: Venu Madhav Singaraju <venu.singaraju@travelfoodservices.com>
Subject: RE: New Email ID Required

Dear Shubhendu,

As per below information, one id is moved to BBSR and two ids will be de-activated as asked.
We'll need approval on count of required "O365 E1" licenses from Mr. Sudipto on email and I will get it processed.

Dear Shubham,

Please de-activate 2 ids as mentioned in the trail mail with complete process and confirm.

Regards
Asad Shamsi
+91 9930909463

From: Shubhendu Biswas <shubhendu.biswas@travelfoodservices.com>
Sent: Tuesday, November 26, 2024 3:30 PM
To: Asad Shamsi <asad.shamsi@travelfoodservices.com>
Cc: Venu Madhav Singaraju <venu.singaraju@travelfoodservices.com>; HO IT Support <ho.itsupport@travelfoodservices.com>
Subject: RE: New Email ID Required

Hello Asad,

As you have requested please check this remarks, also please let me know for additional email ids whose approval will required?

Sr.No.	Display name	Title	Department	Office	City	State	Licenses	User principal name	Domain Name
3	Aditya Raj	Graduate Trainee	Sales & Business Operations	TFSKPL	Kolkata	West Bengal	Office 365 E1	aditya.raj@travelfoodservices.com	travelfoodservices.com
18	JAGANNATH HALDER	Sous Chef	Culinary	TFSKPL			Microsoft 365 Business Basic	jagannath.halder@travelfoodservices.com	travelfoodservices.com
57	Satyam Mishra	Graduate Trainee	Sales & Business Operations	HO	Mumbai	Maharashtra	Office 365 E1	satyam.mishra@travelfoodservices.com	travelfoodservices.com

Thanks & Regards,
 Shubhendu Biswas | Manager-IT | Phone :- 9748373744



From: Asad Shamsi <asad.shamsi@travelfoodservices.com>
Sent: 26 November 2024 13:14
To: Shubhendu Biswas <shubhendu.biswas@travelfoodservices.com>
Cc: Venu Madhav Singaraju <venu.singaraju@travelfoodservices.com>; HO IT Support <ho.itsupport@travelfoodservices.com>
Subject: RE: New Email ID Required

Dear Shubhendu,

In that case I would seriously request to get the mail id list verified and provide us the count of licenses required including the over utilized and new joiners with approval on email.

As of now there are **2 Nos.** of “O365 E1” licenses over utilized (compensated with M365 Standard) + add the new request + forecast.

You can let me know the swapping may be for a bit later.

Regards
Asad Shamsi
+91 9930909463

From: Shubhendu Biswas <shubhendu.biswas@travelfoodservices.com>
Sent: Tuesday, November 26, 2024 1:03 PM
To: Asad Shamsi <asad.shamsi@travelfoodservices.com>
Cc: Venu Madhav Singaraju <venu.singaraju@travelfoodservices.com>; HO IT Support <ho.itsupport@travelfoodservices.com>
Subject: Re: New Email ID Required

In addition to this

I will need an Additional Mail ID for Meet and Great's four outlets which will be open very soon at Kolkata

Thanks & Regards,
Shubhendu Biswas | Manager-IT | Phone :- 9748373744



From: Shubhendu Biswas <shubhendu.biswas@travelfoodservices.com>
Sent: Tuesday, November 26, 2024 12:56:07 PM
To: Asad Shamsi <asad.shamsi@travelfoodservices.com>
Cc: Venu Madhav Singaraju <venu.singaraju@travelfoodservices.com>; HO IT Support <ho.itsupport@travelfoodservices.com>
Subject: Re: New Email ID Required

Dear Asad,

Right now, I am very much occupied with the NSO for Kolkata and BBSR.

At the same time there will open 8 to 10 outlets
At this moment, please allow me sometimes will reverting on to this.

I am requesting to you meanwhile Please do not hold that email id creation.

Thanks & Regards,
Shubhendu Biswas | Manager-IT | Phone :- 9748373744



From: Asad Shamsi <asad.shamsi@travelfoodservices.com>
Sent: Tuesday, November 26, 2024 12:48:47 pm
To: Shubhendu Biswas <shubhendu.biswas@travelfoodservices.com>
Cc: Venu Madhav Singaraju <venu.singaraju@travelfoodservices.com>; HO IT Support <ho.itsupport@travelfoodservices.com>
Subject: RE: New Email ID Required

Dear Shubhendu,

Request you to please revert on the attached email to proceed with email id creation.
This can't be processed until over utilization of email licenses are cleared.

Regards
Asad Shamsi
+91 9930909463

From: Shubhendu Biswas <shubhendu.biswas@travelfoodservices.com>
Sent: Friday, November 22, 2024 4:45 PM
To: Asad Shamsi <asad.shamsi@travelfoodservices.com>; HO IT Support <ho.itsupport@travelfoodservices.com>
Cc: Venu Madhav Singaraju <venu.singaraju@travelfoodservices.com>

Subject: RE: New Email ID Required

Importance: High

Hello Asad,

Please create an email id of Avirup das from Finance ,here is the attached details.

Thanks & Regards,
Shubhendu Biswas | Manager-IT | Phone :- 9748373744



From: Shruti Shroff <shruti.shroff@travelfoodservices.com>

Sent: 22 November 2024 12:03

To: Shubhendu Biswas <shubhendu.biswas@travelfoodservices.com>

Cc: Sudipto Bose <sudipto.bose@travelfoodservices.com>

Subject: New Email ID Required

Dear Shubhendu,

We need an email ID for Avirup in finance team as currently email ID of invoices.kolkata@travelfoodservoces.com is handled by two persons, Avirup & Rakesh.

Please provide us with an new email ID for Avirup.

Thanks & Regards

Shruti Shroff

Senior Manager-Finance

TFS Kolkata