Purchase Order

Page No:

01-07-2023 14:18:43

Order Number DEL/PO/23-24/00095

Vendor No. V0001767

Vishal Bartan Bhandar

19/2823, Beadon Pura, Karol Bagh

New Delhi

New Delhi, India 110005

India

P.A.N. No. AAAFV2195D

State Code

Vendor GST No.

07AAAFV2195D1ZB 4

Vendor Inv. No. Vendor Fax No.

Vendor Email

vishal_bartanbhandar@rediffm ail.com

DEL Swamy's

Shipped Location

RP No 1224, Khasra No 637, G.F Village,

Rangpuri, New Delhi, Delhi, DELHI, India 110037

India

Contact Person Contact No.

E-Mail ETA:

Order Address

Invoice Location

DEL Swamy's

RP No 1224, Khasra No 637, G.F Village,

Rangpuri, New Delhi, Delhi,

110037

India IN

Payment Terms Net 30 Days

GSTIN 07AADCB2762L2ZJ

No.

Corporate Address

TRAVEL FOOD SERVICES PRIVATE LIMITED

Block-A South Wing 1st Floor Shiv Sagar

Estate

Dr. Annie Besant Road, Worli Mumbai

MUMBAI, 400018

State 27

State Name Maharashtra Comp GST No. 27AADCB2762L1ZI

Requisition No.

PO Entry Date 01-07-2023

Project ID

GEN

HSN\SAC											Total Tax	Total Amount	
SNo	Item Code	Code	Item Description	Description 2	Item Category	UOM	Unit Cost	Qty	GST%	VAT %	Excise	Amount(ININR)	(ININR)
1	7000267	8215	TONGS	SS TONG 9" COLOURED(R-2,G-		NOS	100.00	4	18.00	0.00		0	400.00
				2)									
2	7000206	7323	BOWL	SS MIXING BOWL 8.75"		NOS	140.00	4	12.00	0.00		0	560.00
3	7000206	7323	BOWL	SS MIXING BOWL 10" RIM		NOS	205.00	4	12.00	0.00		0	820.00
4	7000189	3924	TRAY	GARNISH TRAY 6 COMP		NOS	575.00	1	18.00	0.00		0	575.00
5	7000418	7323	SMALL WARE	SS DRAGGER HANDLE		NOS	100.00	2	12.00	0.00		0	200.00
6	7000265	3924	SQUEEZE BOTTLE	SQUEEZE BOTTLE 16 OZ		NOS	50.00	4	18.00	0.00		0	200.00
7	7000187	8215	LADDLE	SS LADDLE UNITED NO 6		NOS	75.00	2	18.00	0.00		0	150.00
8	7000187	8215	LADDLE	SS LADDE 2 OZ FLAT		NOS	120.00	4	18.00	0.00		0	480.00
9	7000187	8215	LADDLE	SS PAN LADDLE NO 6		NOS	50.00	4	18.00	0.00		0	200.00
10	7000418	8509	SMALL WARE	LORDS MIXI 2060 W		NOS	9,200.00	1	18.00	0.00		0	9200.00
11	7000418	3924	SMALL WARE	ROUND RATTAN BASKET WITH		NOS	1,600.00	2	18.00	0.00		0	3200.00
				LID									
12	7000188	7323	G N PANS	GN PAN 1X1X200 MM		NOS	765.00	10	12.00	0.00		0	7650.00
13	7000188	7323	G N PANS	GN LID 1X1		NOS	285.00	10	12.00	0.00		0	2850.00
14	7000188	7323	G N PANS	GN PAN 1X2X200 MM		NOS	525.00	10	12.00	0.00		0	5250.00
15	7000188	7323	G N PANS	GN LID 1X2		NOS	180.00	10	12.00	0.00		0	1800.00
16	7000188	7323	G N PANS	GN PAN 1X3X150 MM		NOS	346.00	6	12.00	0.00		0	2076.00
17	7000188	7323	G N PANS	GN PAN 1X3X100 MM		NOS	262.00	10	12.00	0.00		0	2620.00
18	7000188	7323	G N PANS	GN LID 1X3		NOS	120.00	16	12.00	0.00		0	1920.00
19	7000418	8215	SMALL WARE	PONI NO 6 FULL SS		NOS	275.00	2	18.00	0.00		0	550.00
20	7000271	8215	SLICER	FISH SLICER PLAIN		NOS	60.00	2	18.00	0.00		0	120.00
21	7000036	7323	Dispensers	KITCHEN ROLL STAND		NOS	1,700.00	1	12.00	0.00		0	1700.00
22	7000253	3924	CONTAINERS	PRIME CONTAINER 3000 ML		NOS	160.00	2	18.00	0.00		0	320.00
23	7000039	8509	Fryers	PHILIPS AIR FRYER HD 9200-		NOS	5,850.00	1	18.00	0.00		0	5850.00
				CAPACITY 4.1 LTR									

Purchase Order

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Order Number DEL/PO/23-24/00095

Shipped Location

DEL Swamy's

RP No 1224, Khasra No 637, G.F Village,

Rangpuri, New Delhi, Delhi,

DELHI, India 110037

Invoice Location DEL Swamy's

Corporate Address

TRAVEL FOOD SERVICES PRIVATE LIMITED Block-A South Wing 1st Floor Shiv Sagar

Estate

RP No 1224, Khasra No 637, G.F Village,

Dr. Annie Besant Road, Worli Mumbai

MUMBAI, 400018

Rangpuri, New Delhi, Delhi, 110037

State

27 Maharashtra State Name

Comp GST No.

GST% VAT %

Total INR Incl. Taxes

27AADCB2762L1ZI

Requisition No.

PO Entry Date 01-07-2023

Payment Terms Net 30 Days

Otv

07AADCB2762L2ZJ

Unit Cost

Project ID

GEN

Total Tax

Excise Amount(ININR)

Total Amount

(ININR)

56,044.62

Vendor GST No. Vendor Inv. No.

Vendor Fax No.

SNo Item Code

Vendor No.

New Delhi

P.A.N. No.

State Code

India

Vishal Bartan Bhandar

New Delhi, India 110005

07AAAFV2195D1ZB

Item Description

Order Address

Contact No.

E-Mail

ETA:

India

Description 2

Contact Person

GSTIN No.

UOM

India

IN

Vendor Email vishal_bartanbhandar@rediffm

AAAFV2195D

ail.com

4

HSN\SAC

Code

V0001767

19/2823, Beadon Pura, Karol Bagh

		=	2 00000 2			<u> </u>					(
24 7000256	3924	BRUSH	FULL SILICON BRUSH(R-1,G-1)		NOS	100.00	2	18.00	0.00	0	200.00
						Total Unit	114.00		_		
Payment Te	rms; 100%	Advance along with GST; Lo	cation: Swami's Delhi				Te	otal Taxa	ble INR		48,891.00
								Excise A	Amount		0.00
								CGST A	Amount		3,576.81
								SGST	Amount		3,576.81
a) Products to be S Supplier at own co	,	b) Any deficiency in Docu	ments and Process will be liability of the supplie	er only					Cess		0.00
c) Delivery schedu taken from the Buy Despatching the m e) The Payment of be Released once Credited to our Ac	yer before nater taxes will the Taxes is	DELIVERY ADDRESS.	GINAL COMMERCIAL/GST INVOICE ALONG WIT	TH THE MATERIAL TO	THE						0.00
the GST Portal											

Item Category

Disclaimer - Unless informed to us it is assumed that you are not registered as MSME with the respective government authority. If you have not yet provided the MSME details along with proof kindly provide the same at the earliest. Alternatively once you get registered then provide us relevant proof to update our records.

GENERAL TERMS & CONDITIONS

Definations

GOODS shall mean the materials, products or services to be purchased or to be supplied as specified in the PURCHASE ORDER and/or any part thereof.

PURCHASE ORDER shall mean the PURCHASE ORDER form, this document and any other document listed herein and shall constitute the entire agreement between the parties. SUPPLIER shall mean any person or company having a contract for the supply of GOODS to PURCHASER.

Drice

The price along with other terms & conditions as mentioned in the above Purchase Order herein shall be binding to the seller.

Delivery

Documents

The challan / Invoice should provide full particular of all articles with purchase order no. Obtain receivers signature and rubber stamp and attach copy of same with bill/invoices

Warranty

SUPPLIER warrants to PURCHASER and its clients that the GOODS shall comply in every respect with any specifications, drawings and other data forming part of the PURCHASE ORDER and shall be free of defective materials or workmanship and is complete without any omissions. SUPPLIER shall be fully responsible for making good immediately upon being notified by PURCHASER any omission and defects in the GOODS or any portion thereof which may appear or occur during the warranty period

SUPPLIER shall ensure that the warranty is directly extended to the PURCHASER and, at the PURCHASER's option, the PURCHASER may exercise any of the warranty herein directly against the manufacturer of the GOODS and its agents.

SUPPLIER's liability hereunder shall extend to all damages directly cause by the omissions or defects, including incidental damages such as removal, inspection, costs of return or storage. SUPPLIER shall not be liable for any indirect, remote or consequential losses.

License & Permit

If execution of the PURCHASE ORDER requires any license or other permit issued in the country of shipment and/or origin, the PURCHASE ORDER shall be conditional upon such license or other permit being available at the relevant time. SUPPLIER shall be fully responsible for obtaining the necessary license and permit.

Confidentiality

Any PURCHASE ORDER placed by the PURCHASER including all accompanying designs, drawings, specifications and information which may be treated as confidential and in particular the SUPPLIER shall not make use of the PURCHASER'S NAME or the name of any companies associated with the PURCHASER for publicity purposes without the consent of the PURCHASER.

Insurance

SUPPLIER shall effect and maintain at its own cost, all applicable insurances as required by law and to cover SUPPLIER's responsibilities and liabilities under the PURCHASE ORDER. Nothing contained herein shall serve in any way to limit or waive SUPPLIER's responsibilities or liabilities under the PURCHASE ORDER.

Safety

Where a service is being provided on property occupied by PURCHASER, SUPPLIER shall be responsible for the safety of all persons engaged on the work, and all persons who may be affected by activities of SUPPLIER and shall comply with all PURCHASER's safety regulations and procedures.

Waive

Any waiver by PURCHASER to any breach of the PURCHASE ORDER shall not constitute a precedent nor bind the parties to any subsequent breach by SUPPLIER.

Force Majeure

Neither party shall be liable for any failure to fulfill any term of the PURCHASE ORDER if fulfillment has been delayed interfered with or prevented by force majeure. Force majeure may only be involved if the event preventing the fulfillment is due to no fault of the obligor, is not for his risk and has occurred since the obligation came into being.

Liability &

Indemnity

SUPPLIER shall be responsible for and shall indemnify PURCHASER from and against all claims, proceedings, demands and causes of action in respect of any damage, loss or injury (including death) to any person or property arising out of SUPPLIER's negligence, acts or omissions, without regard to whether any negligence, act or omissions of PURCHASER contributed to such injury, death or property damage.

Change

PURCHASER reserves the right at any time to make changes in the PURCHASE ORDER or any part thereof.

No change to or modification of the items, specifications, terms, conditions and prices appearing in the PURCHASE ORDER shall be binding upon PURCHASER unless expressly agreed in writing by PURCHASER. SUPPLIER shall promptly notify PURCHASER in the event that any GOODS subject of the PURCHASE ORDER are affected by changes in drawings, specifications or design, but SUPPLIER shall not without prior written consent of PURCHASER incorporate any such changes in the order.

Acceptance

In the case of GOODS delivered by SUPPLIER not conforming with the PURCHASE ORDER whether by reason of not being of the quality or in the quantity or measurement stipulated or being unfit for the purpose for which they are required, PURCHASER shall have the right to reject such GOODS within a reasonable time of their delivery and inspection and to purchase elsewhere and to claim for any additional expense incurred without any prejudice to any other right which PURCHASER may have against SUPPLIER. The making of any prior payments by PURCHASER shall not prejudice PURCHASER'S right of rejection.

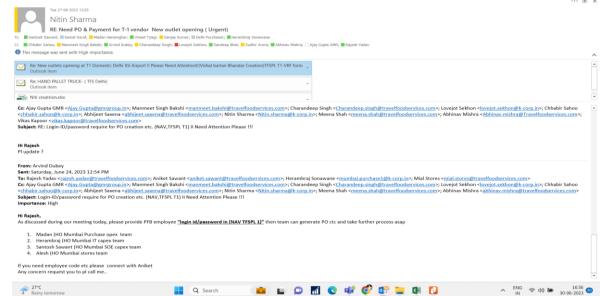
Termination

In the event of any breach of any of the terms and conditions of the PURCHASE ORDER including failure to deliver by the due date, then PURCHASER without prejudice to any other rights, may terminate the PURCHASE ORDER and may return GOODS previously supplied under the PURCHASE ORDER for full credit by SUPPLIER. In the event of termination due to non-delivery or non-acceptance due to SUPPLIER's breach of the terms and conditions hereof, SUPPLIER shall undertake to reimburse all monies paid by PURCHASER prior to the date of termination including all direct costs and expenses incurred by PURCHASER arising from or in connection with the termination.

	Small Ware- Dheli -T1			Vishal bartan Bhandar		
Sr. No	Item	UOM	Qty	Rate	Amount	
1	SS TONG 9" COLOURED(R-2,G-2)	Nos	4.00	100.00	400.00	
2	SS MIXING BOWL 8.75"	Nos	4.00	140.00	560.00	
3	SS MIXING BOWL 10" RIM	Nos	4.00	205.00	820.00	
4	GARNISH TRAY 6 COMP	Nos	1.00	575.00	575.00	
5	SS DRAGGER HANDLE	Nos	2.00	100.00	200.00	
6	SQUEEZE BOTTLE 16 OZ	Nos	4.00	50.00	200.00	
7	SS LADDLE UNITED NO 6	Nos	2.00	75.00	150.00	
8	SS LADDE 2 OZ FLAT	Nos	4.00	120.00	480.00	
9	SS PAN LADDLE NO 6	Nos	4.00	50.00	200.00	
10	LORDS MIXI 2060 W	Nos	1.00	9200.00	9200.00	
11	ROUND RATTAN BASKET WITH LID	Nos	2.00	1600.00	3200.00	
12	GN PAN 1X1X200 MM	Nos	10.00	765.00	7650.00	
13	GN LID 1X1	Nos	10.00	285.00	2850.00	
14	GN PAN 1X2X200 MM	Nos	10.00	525.00	5250.00	
15	GN LID 1X2	Nos	10.00	180.00	1800.00	
16	GN PAN 1X3X150 MM	Nos	6.00	346.00	2076.00	
17	GN PAN 1X3X100 MM	Nos	10.00	262.00	2620.00	
18	GN LID 1X3	Nos	16.00	120.00	1920.00	
19	PONI NO 6 FULL SS	Nos	2.00	275.00	550.00	
20	FISH SLICER PLAIN	Nos	2.00	60.00	120.00	
21	KITCHEN ROLL STAND	Nos	1.00	1700.00	1700.00	
22	PRIME CONTAINER 3000 ML	Nos	2.00	160.00	320.00	
23	PHILIPS AIR FRYER HD 9200- CAPACITY 4.1 LTR	Nos	1.00	5850.00	5850.00	
24	FULL SILICON BRUSH(R-1,G-1)	Nos	2.00	100.00	200.00	
		Basic Amo	unt		48891.00	
		GST Amou			3293.52	
		nt : 18%		3860.10		
		56044.62				

SALES PERFORMA INVOICE										
VISHAL BARTAN BHANDAR 19/2823 BEADON PURA , KAROL BAGH NEW DLEHI-110005 GST: 07AAAFV2195D1ZB		Voucher No.	r No. Dated 26/06/2023							
		Buyer's Ref./Order No.		OTHER REFEREN	NCES					
		Despatch through		Destination						
INVOICE TO: TRAVEL FOOD SERVICES PVT LTD										
RP NO 1224,KHASRA NO 637,G.FVILLAGE,RANGPURI,NE DELHI GST:07AADCB2762L2ZJ	Terms of Delivery									
DESCRIPTION	QTY	RATE/PC	AMOUNT	GST %	GST AMT	TOTAL	HSN			
SS TONG 9" COLOURED(R-2,G-2)	4	100.00	400.00	18.00	72.00	472.00	8215			
SS MIXING BOWL 8.75"	4		560.00	12.00	67.20	627.20	7323			
SS MIXING BOWL 10" RIM	4		820.00	12.00	98.40	918.40	7323			
GARNISH TRAY 6 COMP	1		575.00	18.00	103.50	678.50	3924			
SS DRAGGER HANDLE	2		200.00	12.00	24.00	224.00	7323			
SQUEEZE BOTTLE 16 OZ	4		200.00	18.00	36.00	236.00	3924			
SS LADDLE UNITED NO 6	2	75.00	150.00	18.00	27.00	177.00	8215			
SS LADDE 2 OZ FLAT	4		480.00	18.00	86.40	566.40	8215			
SS PAN LADDLE NO 6	4	50.00	200.00	18.00	36.00	236.00	8215			
LORDS MIXI 2060 W	1	9200.00	9200.00	18.00	1656.00	10856.00	8509			
ROUND RATTAN BASKET WITH LID	2	1600.00	3200.00	18.00	576.00	3776.00	3924			
GN PAN 1X1X200 MM	10	765.00	7650.00	12.00	918.00	8568.00	7323			
GN LID 1X1	10	285.00	2850.00	12.00	342.00	3192.00	7323			
GN PAN 1X2X200 MM	10	525.00	5250.00	12.00	630.00	5880.00	7323			
GN LID 1X2	10	180.00	1800.00	12.00	216.00	2016.00	7323			
GN PAN 1X3X150 MM	6	346.00	2076.00	12.00	249.12	2325.12	7323			
GN PAN 1X3X100 MM	10		2620.00	12.00	314.40	2934.40	7323			
GN LID 1X3	16		1920.00	12.00	230.40	2150.40	7323			
PONI NO 6 FULL SS	2		550.00	18.00	99.00	649.00	8215			
FISH SLICER PLAIN	2		120.00	18.00	21.60	141.60	8215			
KITCHEN ROLL STAND	1		1700.00	12.00	204.00	1904.00	7323			
PRIME CONTAINER 3000 ML	2	<u> </u>	320.00	18.00	57.60	377.60	3924			
PHILIPS AIR FRYER HD 9200- CAPACITY 4.1 LTR	1		5850.00	18.00	1053.00	6903.00	8509			
FULL SILICON BRUSH(R-1,G-1)	2	100.00	200.00	18.00	36.00	236.00	3924			
			40004.00		7152 (0	5604460				
			48891.00		7153.62	56044.62				
		1			+					
TERMS AND CONDITIONS:										
1. PAYMENT 50% ADVANCE										
2. BALANCE PAYMENT WITHIN 30 DAYS										
3. FREIGHT EXTRA										
4. RATES VALID FOR 15 DAYS ONLY										

	DESCRIPTION	QTY								
	DESCRIPTION	OTTE								
	DESCRIPTION	QTY								
1	SS TONG 9" COLOURED(R-2,G-2)	4								
2	SS MIXING BOWL 8.75"	4								
3	SS MIXING BOWL 10" RIM GARNISH TRAY 6 COMP	4								
5	SS DRAGGER HANDLE	2								
6	SQUEEZE BOTTLE 16 OZ	4								
7	SS LADDLE UNITED NO 6	2								
8	SS LADDE 2 OZ FLAT	4								
9	SS PAN LADDLE NO 6 LORDS MIXI 2060 W	1								
11	ROUND RATTAN BASKET WITH LID	2								
12	GN PAN 1X1X200 MM	10								
13	GN LID 1X1	10								
14	GN PAN 1X2X200 MM	10								
15 16	GN LID 1X2 GN PAN 1X3X150 MM	10	1							
17	GN PAN 1X3X100 MM	10								
18	GN LID 1X3	16								
19	PONI NO 6 FULL SS	2								
20	FISH SLICER PLAIN	2	-							
21	KITCHEN ROLL STAND PRIME CONTAINER 3000 ML	2					1	1		
23	PHILIPS AIR FRYER HD 9200- CAPACITY 4.1 LTR	1								
24	FULL SILICON BRUSH(R-1,G-1)	2								↑ ×
Re: New Outlook		TFSPL T1-VRF form								Â
Re: HAN Outlook	ND PALLET TRUCK- (TFS Delhi) k item		-							
S.no 1 2 3 4	kindly share the PO & Payment to vendor asap as per below detail . do for reference. Vendor Name Category Region Concern Dept Psyment Term Vishal Bartan Bhandar Small Ware T-1 Airport Dethil (All Outlet) Production/Ops 50% advance, Bal within week Vishal Bartan Bhandar Cambro Trolley T-1 Airport Dethil (All Outlet) Ops 50% advance, Bal within week Vishal Bartan Bhandar Vishal Bartan Bhandar T-1 Airport Dethil (All Outlet) Why 50% advance, Bal within week Vishal Bartan Bhandar T-1 Airport Dethil (All Outlet) Why 50% advance, Bal within week Vishal Bartan Bhandar T-1 Airport Dethil (All Outlet) Why 50% advance, Bal within week Vishal Bartan Bhandar T-1 Airport Dethil (All Outlet) Why 50% advance, Bal within week Vishal Bartan Bhandar T-1 Airport Dethil (All Outlet) Why 50% advance, Bal within week T-1 Airport Dethil (All Outlet) Why 50% advance, Bal within week T-1 Airport Dethil (All Outlet) Why 50% advance, Bal within week T-1 Airport Dethil (All Outlet) Why 50% advance, Bal within week T-1 Airport Dethil (All Outlet)									
6 Regards Nitin	New India Equipment Hand Pallet Truck T-1 Airport Delhi(All Outlet) WHI/kst Niti Creation Uniform T-1 Airport Delhi(All Outlet) Ops/Production/k		nce, Bal within week							
From: Arvino Sent: Tuesda To: Rajesh Yo < <u>madan.han</u> Cc: Ajay Gup		antosh.sawant@k	-corp.in>; Mial Stores	<mial.stores@< th=""><th>travelfoodservi</th><th>ces.com></th><th></th><th></th><th>>: Chhabir Sahoo</th><th>··· æ :</th></mial.stores@<>	travelfoodservi	ces.com>			>: Chhabir Sahoo	··· æ :
Santosh San Chhabir Sah This message	RE: Need PO & Payment for T-1 vendor New outlet opening (Urgent) word; Canas Sast; Mobile Indonengles; Wrest Trap; Sastys Kurnz; Cells Purchaes; Ill Herambray Sonow mobile Memerical Windshall Annel Obley; Charandeep Singh; Leveyst Sekhon; Sandeep liber; Suther Are: was sent with High importance.	ira; 🔳 Abhinav Mishra;		esh Yadav						
Re: New o	outlets opening at T1 Domestic Delhi IGI Airport !! Please Need Attention!!(Vishal bartan Bhandar Creation) item	TFSPL T1-VRF form								F
Re: HAND	D PALLET TRUCK- (TFS Delhi)									
Niti creat										
 Heran Santo 	an (HO Mumbai Purchase opex team mbraj (HO Mumbai IT capex team shi Sawant (HO Mumbai SDE capex team (HO Mumbai SDE capex team									
eanwhile pl	et Nav Id(TFSPLT1) lease share Performance Invoice to HO then the team can Make the PO etc & share to buyer a Dubey N, June 26, 2023 11:23 AM	asap								
ent: Monday, June 26, 2023 11:23 MIZE (See See See See See See See See See Se										
ou are reque	hall, as we have already mentioned, for any support id creation etc you are request to kindly co est to kindly support. & help us in further execute	ntact Aniket IT HC	,							
ent: Monday o: Arvind Du o: Ajay Gupt o: Ahabir.saho	Yadav <a jaiseh.yadaw@travelloodservices.com=""> y, kme 26,023 ±105 AM bley <a nikd_awant@travelloodservices.com="">; Hernal of Mediay@k.com_in>; Aniket Sawant <a nikd_awant@travelloodservices.com="">; Hernal of Mediay@travelloodservices.com>; Hernal of Mediay@travelloodservices.com>; Nitin Sharma <a <a="" href="https://doi.org/10.1016/j.j.newantelloodservices.com" nikdown="">https://doi.org/10.1016/j.j.newantelloodservices.com>; Nitin Sharma https://doi.org/10.1016/j.j.newantelloodservices.com>; Nitin Sharma https://doi.org/10.1016/j.j.newantelloodservices.com; Nitin Sharma <a hr<="" td=""><td><u>/ices.com</u>>; Chara</td><td>ndeep Singh <<u>Charan</u>e</td><td>deep.singh@t</td><td>ravelfoodservic</td><td><u>es.com</u>>; Lovejo</td><td>t Sekhon <<u>lovejo</u></td><td>t.sekhon@k-corp</td><td>p.in>; Chhabir Sah velfoodservices.co</td><td>100 0m>;</td>	<u>/ices.com</u> >; Chara	ndeep Singh < <u>Charan</u> e	deep.singh@t	ravelfoodservic	<u>es.com</u> >; Lovejo	t Sekhon < <u>lovejo</u>	t.sekhon@k-corp	p.in>; Chhabir Sah velfoodservices.co	100 0m>;



SINGLE VENDOR DECLARATION								
Date: 28-06-2023 PO No: DEL-PO-23-24-00095								
Vendor Name: Vishal Bartan Bhandar								
Product Description: SOE	Unit / Project Name: Delhi T1							
Justification:								
Chef Visit to vendor showroom and selected material provied by Unit	Only known supplier. (<u>List of the suppliers</u> which were contacted below and the specific reasons why each was not a viable source).							
	Only known qualified supplier or item. (List the qualifications that each source or items meet. If another supplier offers a similar item, provide the item identification, supplier information and comparable pricing).							
	Supplier proprietary item. (The selected supplier is the only manufacturer of this item. List the reasons why no substitute item can be used and if no similar item is available).							
	Franchise / Management / User Dept Directed. (Provide a copy of letter, or memo or e-mail specifically directing this source) Vendor is authorised for SOE Supply. We already works with him at the same location							
	Item / Rate Contracted. (Provide copy of the contract / agreement)							
Prepared By	Approved By							