

Re: Require Approval for Expense Invoices -TFSKPL

From Shruti Shroff <shruti.shroff@travelfoodservices.com>
 Date Tue 11/19/2024 4:49 PM
 To Invoices Kolkata <invoices.kolkata@travelfoodservices.com>

Ok to process

Thanks & Regards

Shruti Shroff

Senior Manager-Finance
 TFS Kolkata

From: Invoices Kolkata <invoices.kolkata@travelfoodservices.com>
 Sent: Tuesday, November 19, 2024 4:14 PM
 To: Shruti Shroff <shruti.shroff@travelfoodservices.com>
 Subject: Re: Require Approval for Expense Invoices -TFSKPL

Hi Madam

Require approval for expense invoices for Kolkata:-



SL No	Description	Vendor's Invoice Number	Invoice Date	Department	Cost Centre	GL Code	GL Description	Taxable Value of the Invoice	Taxes (if any)	Freight & Transport	Invoice Amount (Including Taxes)	Description of the Goods - Se
1	Canon India Pvt. Ltd	WBS2425000016456	11-Nov-2024	KOL IT_INFORMATION TECHNOLOGY	90375001	588165	Printing	6,410	1,154		7,563	Supply of Toner/Ink and Spares,alongwith Support Ser
2	Canon India Pvt. Ltd	WBS2425000016457	11-Nov-2024	KOL IT_INFORMATION TECHNOLOGY	90311000	588165	Printing	9,999	1,800		11,799	Supply of Toner/Ink and Spares,alongwith Support Ser
3	BRD Edition	E3/24-25/45	18-Nov-2024	KOL MKT_MARKETING	90340001	588165	Printing	38,300	6,894		45,194	Purchase of LR HR Voucher, Hand Menu at Kolkata
4	BRD Edition	E3/24-25/46	19-Nov-2024	KOL MKT_MARKETING	90340001	588165	Printing	3,680	662		4,342	Purchase of Tilt talker & Art card at Kolkata

Thanks & Regards
 Rakesh Mondal
 Finance Kolkata

From: Invoices Kolkata <invoices.kolkata@travelfoodservices.com>
 Sent: Monday, November 18, 2024 4:52 PM
 To: Shruti Shroff <shruti.shroff@travelfoodservices.com>
 Subject: Require Approval for Expense Invoices -TFSKPL

Hi Madam

Require approval for expense invoices for Kolkata:-

SL No	Description	Vendor's Invoice Number	Invoice Date	Department	Cost Centre	GL Code	GL Description	Taxable Value of the Invoice	Taxes (if any)	Freight & Transport	Invoice Amount (Including Taxes)	Description of the Goods - Se
1	Canon India Pvt. Ltd	WBS2425000016456	11-Nov-2024	KOL IT_INFORMATION TECHNOLOGY	90375001	588165	Printing	6,410	1,154		7,563	Supply of Toner/Ink and Spares,alongwith Support Serv
2	Canon India Pvt. Ltd	WBS2425000016457	11-Nov-2024	KOL IT_INFORMATION TECHNOLOGY	90311000	588165	Printing	9,999	1,800		11,799	Supply of Toner/Ink and Spares,alongwith Support Serv
3	3RD Edition	E3/24-25/45	18-Nov-2024	KOL MKT_MARKETING	90340001	588165	Printing	38,300	6,894		45,194	Purchase of LR HR Voucher, Hand Menu at Kolkata
4	3RD Edition	E3/24-25/46	19-Nov-2024	KOL MKT_MARKETING	90340001	588165	Printing	3,680	662		4,342	Purchase of Tilt talker & Art card at Kolkata

Thanks & Regards
Rakesh Mondal
Finance Kolkata