

Re: Require Approval for Expense Invoices -TFSKPL

From Shruti Shroff <shruti.shroff@travelfoodservices.com>
Date Fri 11/15/2024 4:14 PM
To Invoices Kolkata <invoices.kolkata@travelfoodservices.com>

Ok to process

Thanks & Regards

Shruti Shroff

Senior Manager-Finance
 TFS Kolkata

From: Invoices Kolkata <invoices.kolkata@travelfoodservices.com>
Sent: Friday, November 15, 2024 4:13 PM
To: Shruti Shroff <shruti.shroff@travelfoodservices.com>
Subject: Re: Require Approval for Expense Invoices -TFSKPL

Hi Madam

Require approval for expense invoices for Kolkata:-

SL No	Description	Vendor's Invoice Number	Invoice Date	Department	Cost Centre	GL Code	GL Description	Taxable Value of the Invoice	Taxes (if any)	Freight & Transport	Invoice Amount (Including Taxes)	Description of the Goods - Services	Inv Rec Dat
1	BRD Edition	E3/24-25/43	13-Nov-2024	KOL CURRY KITCHEN	90310023	588165	Printing	14,600	2,628		17,228	Purchase of LR HR Voucher at Kolkata	13-
2	BRD Edition	E3/24-25/44	13-Nov-2024	KOL MKT_MARKETING	90340001	588165	Printing	14,600	2,628		17,228	Purchase of LR HR Voucher at Kolkata	13-
3	Raja Shaw	INV-5011	30-Sep-2024	KOL OTHER OPERATION	90311000	560100	Parking expenses	1,430	-		1,430	Parking Charges-Sep24-Kolkata	14-
4	Instaveritas India Pvt Ltd	IV/24-25/1934	14-Nov-2024	TFS Bhubaneswar		588030	Consultancy	6,390	1,150		7,540	Service-Employees personal verification-Oct24-Bhubaneswar	15-

Thanks & Regards
 Rakesh Mondal
 Finance Kolkata

From: Invoices Kolkata <invoices.kolkata@travelfoodservices.com>
Sent: Thursday, November 14, 2024 3:39 PM
To: Shruti Shroff <shruti.shroff@travelfoodservices.com>
Subject: Require Approval for Expense Invoices -TFSKPL

Hi Madam

Require approval for expense invoices for Kolkata:-

SL No	Description	Vendor's Invoice Number	Invoice Date	Department	Cost Centre	GL Code	GL Description	Taxable Value of the Invoice	Taxes (if any)	Freight & Transport	Invoice Amount (Including Taxes)	Description of the Goods - Services	Invoices Receive Date
1	BRD Edition	E3/24-25/43	13-Nov-2024	KOL CURRY KITCHEN	90310023	586315	Marketing Contribution	14,600	2,628		17,228	Purchase of LR HR Voucher at Kolkata	13-Nov-2024
2	BRD Edition	E3/24-25/44	13-Nov-2024	KOL MKT_MARKETING	90340001	586315	Marketing Contribution	14,600	2,628		17,228	Purchase of LR HR Voucher at Kolkata	13-Nov-2024

Thanks & Regards
Rakesh Mondal
Finance Kolkata