

Re: Require Approval for Expense Invoices -TFSKPL

From Shruti Shroff <shruti.shroff@travelfoodservices.com>  
 Date Wed 11/13/2024 4:18 PM  
 To Invoices Kolkata <invoices.kolkata@travelfoodservices.com>

Ok to process

Thanks & Regards

Shruti Shroff

Senior Manager-Finance  
 TFS Kolkata

From: Invoices Kolkata <invoices.kolkata@travelfoodservices.com>  
 Sent: Wednesday, November 13, 2024 3:45 PM  
 To: Shruti Shroff <shruti.shroff@travelfoodservices.com>  
 Subject: Require Approval for Expense Invoices -TFSKPL

Hi Madam

Require approval for expense invoices for Kolkata:-

SL No	Description	Vendor's Invoice Number	Invoice Date	Department	Cost Centre	GL Code	GL Description	Taxable Value of the Invoice	Taxes (if any)	Freight & Transport	Invoice Amount (Including Taxes)	Description of the Goods - Se
1	PCS Express Cargo	CR/2389/24-25	15-Oct-2024	KOL OTHER OPERATION	90311000	588185	Courier	1,932	97		2,029	Courier service-20-09-24-Kolkata
2	PCS Express Cargo	CR/2391/24-25	15-Oct-2024	KOL OTHER OPERATION	90311000	588185	Courier	1,033	52		1,085	Courier service-23-09-24-Kolkata
3	PCS Express Cargo	CR/2392/24-25	15-Oct-2024	KOL OTHER OPERATION	90311000	588185	Courier	506	25		532	Courier service-24-09-24-Kolkata
4	PCS Express Cargo	CR/2393/24-25	15-Oct-2024	KOL OTHER OPERATION	90311000	588185	Courier	1,132	57		1,189	Courier service-24-09-24-Kolkata
5	PCS Express Cargo	CR/2394/24-25	15-Oct-2024	KOL OTHER OPERATION	90311000	588185	Courier	714	36		749	Courier service-26-09-24-Kolkata
6	PCS Express Cargo	CR/2395/24-25	15-Oct-2024	KOL OTHER OPERATION	90311000	588185	Courier	307	15		322	Courier service-28-09-24-Kolkata
7	PCS Express Cargo	CR/2396/24-25	15-Oct-2024	KOL OTHER OPERATION	90311000	588185	Courier	2,361	118		2,479	Courier service-28-09-24-Kolkata
8	Canon India Pvt. Ltd	WBS2425000013085	2-Oct-2024	KOL IT_INFORMATION TECHNOLOGY	90375001	588165	Printing	3,558	640		4,198	Supply of Toner/Ink and Spares,alongwith Support Serv
9	Canon India Pvt. Ltd	WBS2425000013617	2-Oct-2024	KOL IT_INFORMATION TECHNOLOGY	90311000	588165	Printing	7,257	1,306		8,564	Supply of Toner/Ink and Spares,alongwith Support Serv

Thanks & Regards  
 Rakesh Mondal  
 Finance Kolkata