



Travel Food Services

### Exeptional Approval Form

**Purpose :** Making another advance payment to the supplier whose non-settled advances were already paid before the 90-day mark. Also I, the Requestor hereby confirm that the invoices for pending open advances will be provided within 7 days and for the current advance within 15 days.

Summary of Entity wise open balances (M/s. Harmony International)	Entity Name	Amount of Open Advance > 90 Days	Ageing > 90 days	Ageing 90-180 Days	Ageing 180-365 Days	Ageing 1-2 Year	Ageing 2-3 Year	> 3 Year
	[1] TFSPL	24,700	0					
	[2] TFSCPL	-						
	[3] TFSKPL		-	5,99,205				
	[4] TFS R&R							
	[5] BLR Lounge		-	3,66,036				
	[6] MALS				8,61,485			
	[7] Semolina Kitchen		-	6,42,241				
	[8] TRS		-					
<b>Grand Total</b>	<b>24,700</b>	<b>-</b>	<b>16,07,482</b>	<b>8,61,485</b>	<b>-</b>	<b>-</b>	<b>-</b>	

Reason for Non closure of open advances for more than 90 days

Justification note for additional advance

Timelines for closure of open advances

Date : \_\_\_\_\_

**\* Note:** In light of the simplicity of monitoring approvals, said approval form must be delivered to the accounts payable team along with a physical signature.

Details of Additional advance requirement	Supplier Name	Entity Name	PO Number	PO Amount	Advance Amount	Approval/ Sign off			
						Requestor Name	SCM Head	CFO	COO
M/s, Harmony International	M/s, Harmony International	Semolina Kitchen	Semolina/PO/23-24/000541	8968	4484	Santosh Sawant			
			Semolina/PO/23-24/000490	315494.78	157747.39				
			Semolina/PO/23-24/000473	128225.36	64112.68				
			Semolina/PO/23-24/000472	88924.62	44462.31				
			Semolina/PO/23-24/000457	11578	5789				
			Semolina/PO/23-24/000438	384827.82	192413.91				
			Semolina/PO/23-24/000631	30680	15340				
			Semolina/PO/23-24/000628	22844	11422				
			Semolina/PO/23-24/000623	183202	91601				
			TFSPPL						

*[Handwritten Signature]*  
19/3/24