

Sarvesh Patil

From: Gaurav Dewan <gaurav.dewan@travelfoodservices.com>
Sent: 26 June 2024 22:42
To: Stephen P
Cc: Sarvesh Patil
Subject: RE: Exeptional Approval - MARCON SIGNAGE

Okay with me

Best,

Gaurav Dewan
+91 96655 15000

From: Stephen P <stephen.p@k-corp.in>
Sent: 26 June 2024 16:56
To: Gaurav Dewan <gaurav.dewan@travelfoodservices.com>
Cc: Sarvesh Patil K-Corp <sarvesh.patil@k-corp.in>
Subject: Exeptional Approval - MARCON SIGNAGE

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Dear SIR,

Need your Exeptional approval for releasing advance payment to Marcon for signages required at Ahmedabad.

We are working on closing the open advance.

Regards
Stephen



Travel Food Services

Exeptional Approval Form

Purpose : Making another advance payment to the supplier whose non-settled advances were already paid before the 90-day mark. Also I, the Requestor hereby confirm that the invoices for pending open advances will be provided within 7 days and for the current advance within 15 days.

Summary of Entity wise open balances	Entity Name	Amount of Open Advance > 90 Days	Ageing > 90 days	Ageing 90-180 Days	Ageing 180-365 Days	Ageing 1-2 Year	Ageing 2-3 Year	> 3 Year
	[1] TFSPL	29,400		29400				
	[2] TFSCPL	-						
	[3] TFSKPL	-						
	[4] TFS R&R	-						
	[5] BLR Lounge	-						
	[6] MALS	-						
	[7] Semolina Kitchen	74,340				74340		
	[8] TRS	-						
Grand Total	1,03,740	-	29,400	-	74,340	-	-	

Reason for Non closure of open advances for more than 90 days: final invoice yet to submitted by site team

Justification note for additional advance: Critical requirement outlet opening planned in the month of June need to release advance for deliveries

Timelines for closure of open advances: **Date :** * Note: In light of the simplicity of monitoring approvals, said approval form must be delivered to the accounts payable team along with a physical signature.

Details of Additional advance requirement	Supplier Name	Entity Name	PO Number	PO Amount	Advance Amount Required	Approval/ Sign off			
						Requestor Name	SCM Head	CFO	COO
MARCON SIGNAGE PRIVATE LIMITED	Semolina Kitchens Private Limited	Semolina/PO/24-25/000318	1,64,000	1,14,800	Sarvesh Patil				
		Semolina/PO/24-25/000319	59,500	41,650					
		Semolina/PO/24-25/000320	65,500	45,850					
		Semolina/PO/24-25/000321	66,000	46,200					

Sarvesh Patil
[Signature]
 25/6/24