



Travel Food Services

Exeptional Approval Form

Purpose : Making another advance payment to the supplier whose non-settled advances were already paid before the 90-day mark. Also I, the Requestor hereby confirm that the invoices for pending open advances will be provided within 7 days and for the current advance within 15 days.

Summary of Entity wise open balances (M/s. Harmony International)	Entity Name	Amount of Open Advance > 90 Days	Ageing > 90 days	Ageing 90-180 Days	Ageing 180-365 Days	Ageing 1-2 Year	Ageing 2-3 Year	> 3 Year
	[1] TFSPL							
	[2] TFSCPL							
	[3] TFSKPL							
	[4] TFS R&R							
	[5] BLR Lounge							
	[6] MALS							
	[7] Semolina Kitchen							
	[8] TRS							
Grand Total								

Reason for Non closure of open advances for more than 90 days

Justification note for additional advance

Timelines for closure of open advances Date : _____ *** Note:** In light of the simplicity of monitoring approvals, said approval form must be delivered to the accounts payable team along with a physical signature.

Details of Additional advance requirement	Supplier Name	Entity Name	PO Number	PO Amount	Advance Amount	Approval/ Sign off			
	M/s,Uniform Unlimited	MALS	MALS/PO/24-25/000016	10,725.75	10,725.75	Requestor Name Santosh Sawant	SCM Head	CFO	COO
		MALS/PO/24-25/000018	44,100.00	44,100.00					
		MALS/PO/23-24/000057	45,864.00	45,864.00					

Details of Additional advance requirement	Supplier Name	Entity Name	PO Number	PO Amount	Advance Amount Required	Approval/ Sign off			
	M/s. Eurovia	TFSP	TFSP/PO/24-25/000092	7,542.56	7,542.56	Requestor Name Santosh Sawant	SCM Head	CFO	COO

[Handwritten Signature]
25/11/24

Advance requirement	M/s, Laxmi Industries Pvt Ltd		TFSP/PO/24-25/000105	7,071.15	7,071.15	Requestor Name	SCM Head	CFO	COO
						Santosh Sawant			
Details of Additional advance requirement	Supplier Name	Entity Name	PO Number	PO Amount	Advance Amount Required	Approval/ Sign off			
	M/s, Showa-Arch Metal Pvt. Ltd	TFSKPL	TFSKPL/PO/23-24/000105	68184.4	68184.4				
		TFSP	TFSP/PO/24-25/000065	1,33,093.20	1,33,093.20	Requestor Name	SCM Head	CFO	COO
					Santosh Sawant				
Details of Additional advance requirement	Supplier Name	Entity Name	PO Number	PO Amount	Advance Amount Required	Approval/ Sign off			
	M/s, Sameer Hotel Supply	BLR Lounge	BLR/PO/24-25/000031	84,839.17	53,922.75				
		MALS	MALS/PO/24-25/000015	546004.56	3,62,457.00	Requestor Name	SCM Head	CFO	COO
		Swmolina	Semolina/PO/23-24/000128	355699.49	2,37,408.75				
			Semolina/PO/23-24/000212	296359.87	1,84,676.80				
		TFSP	TFSP/PO/23-24/000042	4,736.00	4,736.00				
		TFSCPL	TFSCPL/PO/24-25/000140	5577.6	3,735.00				
		TFSCPL/PO/24-25/000142	14501.76	6,474.00	Santosh Sawant				
Details of Additional advance requirement	Supplier Name	Entity Name	PO Number	PO Amount	Advance Amount Required	Approval/ Sign off			
	M/s, Shree Enterprises	Semolina	Semolina/PO/23-24/000114	6490	6490				
			Semolina/PO/23-24/000230	8,614.00	3,650.00	Requestor Name	SCM Head	CFO	COO
					Santosh Sawant				
Details of Additional advance requirement	Supplier Name	Entity Name	PO Number	PO Amount	Advance Amount Required	Approval/ Sign off			
	M/s, Shree Enterprises	Semolina	Semolina/PO/23-24/000114	6490	6490				
			Semolina/PO/23-24/000230	8,614.00	3,650.00	Requestor Name	SCM Head	CFO	COO
					Santosh Sawant				
Details of Additional advance requirement	Supplier Name	Entity Name	PO Number	PO Amount	Advance Amount Required	Approval/ Sign off			
	M/s, Shubra Enterprises	MALS	MALS/PO/24-25/000039	36875	23,437.50				
			TFSP/PO/24-25/000121	7,670.00	4,875.00	Requestor Name	SCM Head	CFO	COO
			MALS/PO/24-25/000022	23,010.00	14,625.00				

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Details of Additional advance requirement	Supplier Name	Entity Name	PO Number	PO Amount	Advance Amount Required	Approval/ Sign off			
	M/s, Harmony International	MALS		TFSP/PO/24-25/000003	5475.2	2,320.00			
			TFSCPL/PO/24-25/000072	29,701.00	13,100.00	Requestor Name	SCM Head	CFO	COO
			MALS/PO/23-24/000058	1,26,532.60	55,385.00				
			TFSCPL/PO/24-25/000035	43,058.20	18,245.00				
			TFSCPL/PO/24-25/000034	43,058.20	18,245.00				
			TFSCPL/PO/24-25/000033	43,058.20	18,245.00				
			TFSP/PO/23-24/000228	16,360.00	6,950.00				
			Semolina/PO/23-24/000055	62,092.80	27,720.00				
			TFSP/PO/24-25/000154	1,91,160.00	81,000.00				
						Santosh Sawant			
Details of Additional advance requirement	Supplier Name	Entity Name	PO Number	PO Amount	Advance Amount Required	Approval/ Sign off			
	M/s, Threaded Bolts	TFSP		TFSP/PO/24-25/000012	25,724.00	25,724.00	Requestor Name	SCM Head	CFO
						Santosh Sawant			

